

Ahmad Khushairie Mohd Nasir

Malay Freelance Translator

Native Malay Speaker and started translation service back in 2016 as part-time and later become a full-time professional translator in January 2020. Focused Translator with a highly developed understanding of Malay language and culture. Skilled in quickly and accurately translating written documents and audio recordings. Over 4 years of related expertise. Successful at maintaining meaning, flow, and specific characteristics of original words when translating documents or spoken words. Converses easily in 2 languages. Background includes working in telecommunication and customer service environments to perform document and verbal translation services. Excellent listening and communication skills with an organized and systematic approach.

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📍 Melaka, Malaysia

WORK EXPERIENCE

Customer Service Officer

Sudong / Singtel

02/2010 – 05/2019

Melaka, Malaysia

Achievement/Tasks

- Addressed customer complaints and mitigated dissatisfaction by employing timely and effective solutions.
- Provided basic technical support for clients on wide range of Fibre company products.
- Provided primary customer support to internal and external customers in a fast-paced environment.
- Maintained accurate and current customer account data with manual forms processing and digital information updates.
- Evaluated customer information to explore issues, develop potential solutions and maintain high-quality service

Work Leader

Newwin, Hyundai and Grand Teknik Berhad

11/2019 – 04/2020

Penapisan Petronas Melaka (PPM)

Achievements/Tasks

- WL for unit 19 during TA/shutdown MG3
- WL for painting team for project Euro 5
- WL for electrical team

Freelance Translator

English <> Malay (MS)

05/2016 – Present

Achievements/Tasks

- ensure that all written translations conform to the original text in term of technicality and terminology
- ensure that both content and style of statements in communicated effectively
- provide translation service for any document, research or admiration.
- Area of expertise includes Marketing, Business, Human Resource, Telecommunication, Customer Service and Gaming

EDUCATION

Bach Degree Office Management and Technology

Uitm

12/2005 – 12/2009

2.65

SOFTWARE

SDL TRADOS

MICROSOFT OFFICE

ICON

PEGASUS

OVAL

SERVICE RATE

TRANSLATION

- USD 0.06 per source words

EDITING / PROOFREAD

- USD 0.03 per source word

Hourly Charge: USD 17 per Hour

- Daily Output : 6000 Words

LINKEDIN

- www.linkedin.com/in/ahmad-khushairie-mohd-nasir

CORE SKILL

Translation, Proofreading and Subtitling

Reference are available on request

LANGUAGES

MALAY (MS)

Native or Bilingual Proficiency

ENGLISH

Professional Working Proficiency

INTERESTS

Surf internet

Travelling

Football

Badminton

Gaming