



ADHITYA RISKY YUNITA

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JI Volley A 196, Perumahan Buaran Indah, Pekalongan, Indonesia

A graduate in Linguistics, who always expand experiences and knowledge. A well-rounded person who has an interest in Language & Teaching field. Also known as an active and hard-working student which loves to collaborate in diverse environments. Looking for job opportunities to develop into a professional career.

Work Experiences

Self-Employed - Indonesia

Jan 2018 -

Translator

- Manage translation into English with 5+ science article (psychology) for journal publishing.
- Proofread and edited 5+ articles before handling back to clients.
- Coordinate with 6+ clients related to their writing.
- Translated materials/ documents from other fields.

Appen - China (Remote)

Feb 2022 - May 2022

Transcriber

- Transcribe 500 Indonesian audios/ day

Elite Asia - Singapore (Remote)

Aug 2021 - Sep 2021

Transcriber

- Transcribe English audios more than 1.000 audios/ day

Dian Pelangi - Pekalongan, Indonesia

Mar 2018

Interpreter

- Personally assist Guest Designer Nelly Rose London to communicate with local workers and owners

HCS Bimbel - Semarang, Indonesia

Jun 2014 - Sep 2017

English Teacher

- Assist 10+ Elementary to High school students to learn private English each year.

SMA N 2 Semarang - Semarang, Indonesia

Aug 2016 - Sep 2016

Internship English Teacher

- Teach 5 classes of Grade X and 3 classes of Grade XI Science

Education Level

University of PGRI Semarang - Semarang, Indonesia

Sep 2013 - Dec 2017

Bachelor Degree in English Education, 3.64/4.00

- Selected student to participate in ASEAN CAMP- P2A Vietnam
- Active in university organisation as a member of English Department Students Association
- Actively participates in 10+ campus events, such as organising events and competitions, webinars, and skills training workshops
- Received award as one of best student in Bachelor Graduation.

University of Gadjah Mada - Yogyakarta, Indonesia

Jul 2019 - Jul 2021

Masters Degree in Linguistics, 3.74/4.00

- Actively participated in University events
- Active researcher who joined research projects with other University students
- One of 10 selected students to publish article in Linguistics Department journal.

Organisational Experience

English Department Students Association (EDSA) - Semarang, Indonesia

Sep 2013 - Sep 2015

Secretary of Public Relation

- Responsible for PR department administrative document to ensure the organisation perform optimally
- Collaborate across multi-departments to support 10+ events
- Manage 3 team members to achieve goals of PR division
- Organise grand annual project English Department Theatre as Head of Secretary with an attendance over 500 people and exchange student

GREAT Indonesia - Semarang, Indonesia

Jun 2016 - May 2018

Peer Volunteer

- Peer Volunteer for 3 Volunteers from France, German, and Italy
- Actively participates as an English teacher to teach children in the organisation neighbourhood

Skills, Project & Achievements

- **Achievements** (2016): Participated in P2A-ASEAN CAMP Vietnam
- **Soft Skills:** Organisation, Communication, Critical Thinking, Leadership, Teamwork, Integrity and Time Management
- **Language:** English, Indonesian, Javanese
- **Hard Skills:** Microsoft Offices, CAT Tools