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LANGUAGES: English (Native), German (Fluent), Dutch (Advanced), French (Intermediate)

TRANSLATION EXPERIENCE

2018 – Present: Freelance translator, based near Oldenburg

- Translation of material from German and Dutch to English (using CAT tools Trados, Across, MemoQ and Transit)
- Various specialisms, e.g.:
 - Automotive: BMW, VW, Mercedez-Benz, Bundeswehr, MAN, KAMAG, Bosch
 - Finance: CreditSuisse, ING
 - IT: Linux Pro Magazine, Admin Magazine
 - Legal: Deutscher Fußball-Bund
 - Technical: JUMO, ENGEL, Busch, Schuler, Meiko
 - Tourism/marketing: Center Parcs, Roompot, H-Hotels, AFC Ajax

2014 – 2018: Translator at DATA DESIGN Computersysteme GmbH, Leer

- Almost four years of learning the trade through work under a translator with 30 years of experience in the industry
- Never missed a deadline
- > Managed large and urgent translation projects
- Developed specialisms (see above)

2013 –2014: Proofreader, Elizabeth de Zoysa

> Proofread German and Dutch into English translations on a part-time freelance basis

2012 –2013: Assistant Translator, Ian Travis

- Assistant translator to freelance translator and outsourcer
- > Translated various texts from German to English for Linux (also gaining experience with **Trados**)
- > Organised my time successfully to meet tight deadlines

2009 –2014: Translation Work, Newcastle University

- > Postgraduate studies including translation theory and practice
- Variety of different translations from German, French and Dutch into English over four years of undergraduate university study; including literary extracts, news items, humorous travel writings and poems

EDUCATION

2013 – 2014: Distinction in MA in Professional Translation for European Languages, Newcastle University

- Postgraduate Outstanding Student Award
- > Translation theory and practice (practiced rush jobs and big projects)
- > Modules including technology (receive Trados advanced user certification), European institutions

2009 – 2013: 1st Class Honours in BA in Modern Languages (German, French and Dutch), Newcastle University

- > Year Abroad in Germany at the Carl von Ossietszky Universität Oldenburg
- Skills:
 - Confidence to present information in a clear and coherent manner
 - Ability to efficiently approach and solve problems
 - Ability to scrutinise issues from a range of different viewpoints and then build wellresearched and balanced arguments
 - Greater understanding of world issues and their consequences

2002 – 2009: Brookfield Community School, Chesterfield

- A Level: German (A), Mathematics (B), Biology (B)
- ➢ GCSE: 5 A*s, 3 As, 1 B

OTHER WORK EXPERIENCE

2016 – Present: Treasurer of the VfB Oldenburg Cricket department, Oldenburg

- Responsible for departmental finances
- Payment of invoices/receipt of annual budget
- Participation in board meetings

2015 – Present: Member of Board of Examiners for IHK Emden (Chamber of Commerce)

- > Examiner for written and spoken English exams
- Also take part in board meetings

ADDITIONAL SKILLS

- Member of various sports teams:
 - Cricket for VfB Oldenburg
 - Level 2 qualified cricket umpire
 - Sports group at GVO Oldenburg
 - At university, I played for a 6-a-side and a 5-a-side Football Team, played squash and badminton
 - Formerly, coach and captain of Oldenburg Cricket Club
 - Formerly, captained North Derbyshire U15 Cricket Team, trialled for Derbyshire County Cricket U17s and nine years of junior football at a very high level (including for Sheffield United).
- > Member of both the Modern Languages Society and the Erasmus Society at Newcastle University
 - These two societies involve participation in different social events such as trips abroad, cultural visits and opportunities to practice your languages.
- IT Skills: Highly capable with Microsoft Office and various CAT tools (Trados, Across, MemoQ and Transit)