Abdulkarim Habib Panti

Address: No.3 Dr. Mundi Yusuf Crescent, Off Niteco Road Tunga, Minna, Niger State, Nigeria

Phone: +2347065746155 Or +2348157591975; Email:akpanti1@gmail.com

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| Experience |  | Client Service Executive For DRMS Project Present  BrandOne Technologies (Abuja Office)  Monitoring Officer   National Examination Council, Katsina   * Maintained professional working relationship, reported all unruly behaviors to the Custodian Officer and   submitted complete monitoring forms   * Ensured students adhere to examination malpractice codes, rules and regulations while reporting cases of   impersonation to the state officer  Mathematics and English Language Teacher   FAGACI Iro Islamic Model Nursery and Primary School, Matazu, Katsina   * Prepared lesson notes, tutored students and kept continuous assessments records and submitted to Exam   Officer   * Maintained classroom discipline, engaged students intellectually and collaborated on curriculum   development  Sales Representative Assistant   Global G.S.M Village, Sokoto State   * Handled client negotiations, proffered solutions to customer issues and gave urgency to special requests * Sourced for potential clients, maintained existing client relations and increased sales by 30% over   4 months   * Ensured customer merchandising and needs were met, responded to all correspondence and managed   delivery schedule |
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| Education |  | **B.Sc Business Administration**   Usmanu Danfodiyo University, Sokoto  **OND. Business Administration**   UsmanuDanfodiyoUniversity,Sokoto |

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| skills |  | * Business Acumen and Administration * Computer Application (MS Office Suite) * Detail Oriented and Analytical Thinking * Great Communication and Problem Solving skills |

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| Courses |  | * HTML Fundamentals    sololearn.com   * Digital Marketing Basics    Digitaldeepak.com | |
| Professional Certifications |  | * Treasurer; Muslim Corpers Association of Nigeria  * Graduate Member; Nigerian Institute Of Management  * Certificate of Discharge; National Youth Service Corps  |

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| References |  | **Prof. Abubakar A. Panti**  OBS & GYN Department UDUTH,  Sokoto.  08035041075  **Dr. Yakubu Shaba**  Senior Lecturer,  Department of Business Administration,  Usmanu Danfodiyo University Nursery & Primary School,  Sokoto.  08036453496 |