IIUI,H10 Islamabad, Pakistan

Islamabad, Pakistan

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**ABDUL BASIR AZIMI**

**OBJECTIVE / PROFESSIONAL SUMMARY**

To work for the Welfare of both society and Company and expose my talent and hard work.

**ACADEMIC QUALIFICATION**

 **BBA, Jan 2015**

 International Islamic University, Islamabad

 **High School Oct 2009**

 Bukhari High School

**EMPLOYMENT EXPERIENCE**

 **Computer Operator, Jan 2009 - Jun 2009**

 Tareen 3PL, Kabul, Afghanistan

 **Odesk**: Translation 2013-current online

 **Freelancer**: Translation and Marketing (Current) online

 **Sales Manager 2009-2010**

 Helal Group of companies

**PROJECTS**

 **Educational Project: The 7 P's of Service Marketing**

 **Completed Under: Telenor** **Date:** Apr 2014

Had a wonderful Project of Service Marketing for the intention to understand the 7P's of Service industry we learned a lot about the 7P's of Telecom

 **Educational Project: Business ethics**

 **Completed Under: Metro Cash and Carry** **Date:** Nov 2012

 We had an Educational Project in our Organizational Behavior from Metro Cash and Carry Islamabad. We could able to understand the Business ethics of a multinational retailer Metro.

 **Educational Project: HRM Pay Grading**

 **Completed Under: ZonG** **Date:** Mar 2012

Pay grading was a project in our Human Resource Course for the Purpose to know and understand the Grading Payment in a telecom Company in Pakistan.

**PROFESSIONAL SKILLS**

 **Computer Skills**

 **Communication skills**

 **Organizing Skills**

 **Team work**

 **Translation skills**

 **Leadership and relationship**

 **LANGUAGES**

 **Pashto (Native)**  **Arabic (Beginner)**

 **Farsi (Fluent)**  **Urdu (Intermediate)**

 **English (Fluent)**

**AWARDS**

 **Peace Article competition**: Nangarhar Media Center

 **Cricket Man of the tournament**: Nangarhar Youth Federation

 **Cricket Man of the tournament**: ASU sponsor by Afghan Embassy Islamabad

**HOBBIES**

 **Cricket, Books, out Going, Horse Riding**

 **Swimming, Hunting, Reading and Watching Documentaries**