

CV- ABBAS NAEEM



PERSONAL INFORMATION

Father's Name: Naeem Ud Din

Date of Birth: 13-05-1987

CNIC #17101-3042009-7

Mobile # +923149115858

Postal Address:

Nationality : Pakistani

Marital Status : Single

Religion : Islam

E-mail :

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59585@effectiff.net

LANGUAGES:

Pashto (native)

Urdu (national)

English (fluent)

References:

Will be provided upon request.

OBJECTIVE

I am eager to obtain a position as an English, Urdu and Pashto interpreter in your well-reputed organization that will utilize my dedication to promote quality services of your company and satisfy your clients as the best interpreter. I assure you that you will find me the most competent person for the job. I hope you will consider my CV.

Professional Experience

** *Effectiff Services (www.effectiff.net)*

(Currently working as an interpreter)

** *Islamia Law College, University Road, Peshawar*

(taught at ILC as a visiting lecturer of English)

** *Excel Learners Academy, Arbab Road, Peshawar*

(taught at ELA as an English Language Instructor)

** *Peshawar Model School, Charsadda Branch*

(taught at PMS as an English teacher and coordinator)

Academic Experience

Abdul Wali Khan University, Mardan

Master of Arts (MA)

Subject: English Literature

University of Peshawar

Bachelor of Arts(BA: 2 Years)

Subject: English Literature and Political Science

The City College Of Science & Arts, Peshawar

Faculty of Science:(FCS: 2 Years)

Subject: Computer Science

Charsadda Public High School

Secondary School

Subject: Science

Skills and Competencies

Fast learner

Easily adaptable

Work effectively with diverse groups of people

Computer Proficiency

> Operating Systems

Windows, Server, Network and Data communication.

> Other Microsoft Products

MS Office XP, Office 2000