




# Jagdish Arora


IT PROFESSIONAL **B1/B2 US**

## Visa

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## Software's

CAT Tools for translation  
(Cafe Tran, Mate cat, Trados etc.)  
Tally, Word, Excel, PowerPoint,  
Google docs, Zoho Recruit and other  
online and offline software's.

## Skills

Hindi<> English translation,  
WordPress, HTML, PHP Web hosting,  
cPanel Management, Manual QA  
testing, Data analysis, Computer  
hardware & Networking, Translation,  
IT recruitment. Software testing and  
Web application testing.

## About

IT Professional with 15 years' work experience as Translator, Manual QA tester, QA Auditor, Data Analyst, Search Engine Evaluator, Writer and Computer Hardware Engineer.

## Education History

### Ravishankar University

Degree in Chemical Engineering 1990-94  
72.6 % (Aggregate)

## Work Experience

### English - Hindi Translator, Proof-reader, Search Engine Evaluator and Data Analyst

Freelance March, 2019 - Present

Presently working as English-Hindi and from Hindi-English Translator, Proof-reader and editing translated content. @15000-25000 words per week or more on all topics. Human translation or MTPE depending on project requirements and using CAT tools and online tools as applicable.

English and Hindi language content writing, translation, copywriting, transcreation and editing. In-depth knowledge of Hindi/English language with acceptable style, grammar and flow and related culture required for localization. Presence on Social Media Sites, blogging in English. Able to understand the requirements of clients after quality results. Able to understand about the expected quality by client and do revisions.

Have done audio transcription for some companies. Evaluation of all types of Search engine queries, translations, videos, and results for quality, optimum results, landing pages, addresses, location and other factors and from point of view of Artificial Intelligence.

### Data analyst - Hindi Tweets

Dataminr Feb 2016 - Feb 2019

Analysing and filtering of Hindi tweets from twitter feeds for relevant tweets of news, breaking events etc. Filtering and pushing them into database.

## Languages

**English** – Read, write, speak

**Hindi** – Read, write, speak

**Marathi** – Read, write, speak

**Punjabi** – Speak

## Projects

### **(1) Hindi<>English Translation:**

Medical and general and other content. (More than 100,00 words)

### **(2) Hindi audio transcription**

**(3) Hindi audio quality analysis** for the Amazon project.

**(4) Testing of various apps and web applications** on utest

**(5) Testing of Hardware** such as printers for HP and audio devices for Plantronics and Air purifiers for Molekule.

**(6) Creating voice commands** for Amazon echo devices(utest)

**(7) Creating text chat sentences** for Facebook AI (utest)

**(8) Participated in NASA Waste Jettison project** from spacecraft and other projects

**(9) 15 Published books** on Amazon

## Quality Auditor

### **Independent QA Auditor**

**Jan 2006 - Jan 2016 •**

Did more than 3000+ open and mystery audits for various audit companies for electronics shops, malls, airlines, hotels, food outlets, Insurance and finance company service audits. Mobile phone outlet audits, clothing brand outlet audits and other consumer product outlet audits for Wemark, Redquanta, GBW, Total solutions, Bare International and many other audit companies.

### **Hardware Engineer**

**EINNOVATIVE TECHNOLOGIES Jan 2000 - Jan 2006**

Sold and serviced more than 2000 Computers, laptops, and other accessories and done installation of all computer software and hardware.

The details submitted above are true to the best of my knowledge and belief

**Jagdish Arora**

Nashik, Maharashtra, India