

Guerry Naissant

Port-au-Prince (Haiti)

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Skilled communicator and problem-solver with 2+ years of experience in logistics, content writing/editing and translation. Background includes successfully enhancing customer response strategies, implementing new processes, and managing overall customer service functionality to maximize productivity, and growth. Looking for a new challenge in the work industry.

Professional Experience

AmoMedia (Remote)

07/18 - 10/19

Translator, Copywriter/Editor

Worked during 15 months as a remote contractor with AmoMedia. Responsible for providing audiences with quality entertainment content by producing 6 articles in French, 300-600 words total, on a daily basis with a wide-range of different topics from pop culture, celebrities, to interesting stories and life hacks.

- Received English articles from AmoMedia and translate them into easily readable and coherent French articles.
- Obtained multiple sources of information in French on a topic then merged and condensed them into an utterly rewritten article.
- Fact-checked the information contained in the sources.
- Looked for media files related to each subject and inserted/embedded them in the articles.
- Proofread my articles.
- Uploaded the ready and finalized articles to the admin website platform and scheduled them for social media publishing.
- Entered data in Google Sheets or Excel Backlog in order to keep track of all articles.

Haiti Packaging Solutions S.A. (Haiti)

04/17 - 04/18

Logistics Manager

Responsible for managing the execution, direction and coordination of all packaging and shipping matters in the organisation.

- Managed budgets
- Organised schedules and routes
- Oversaw supplier management, materials management, inventory management and customer service
- Responsible for linking all the process (from obtaining the raw materials to delivering the package to the customer)
- Ensured that packages got to their destinations safely, on time and in the most cost-effective way

Education

Université Adventiste D'Haïti (UNAH)

09/08 - 01/10

Associate in Theology (THA) and Public Speaking

Université d'État d'Haïti

10/04 - 04/07

Business Administration and Management, General

Collège Le Normalien

09/97 - 07/03

Baccalauréat (General Certificate of Secondary Education) - 8 Subjects (Grade A-C)

Projects

MANYÈL BLE - Kalite Pwodui Lanmè

07/19 - 08/19

- Formatting and Digital Illustration (Adobe Illustrator) of a handbook by Aquadev Haiti. The manual deals with the consumption of seafood.
- Link to Aquadev Haiti's Website: <https://aquadev.jimdofree.com/>
- Link to the pdf version of the manual: https://drive.google.com/file/d/164qL5loaK_JmI47RWhwneauStna-SJuv/view?usp=drivesdk

Additional Certificates

- Certificate for participating in a seminar on Counseling and Leadership (2009)

Key Skills

- 2+ years experience in copywriting/editing
- Ability to conduct research on a given subject and write an excellent article based on it
- Ability to work under pressure
- Ability to prioritize and meet deadlines
- Attentive to detail
- IT - Microsoft Office, Photoshop
- Google services
- Slack, Skype and Zoom
- Social Media
- Strategic Planning
- Data Entry
- Leadership
- Languages - Fluent in French (written & verbal), fluent in English (written & verbal)

Interests

- Entertainment
- Music production
- Translation
- Arts (Sketching and Digital Illustration)
- Traveling

References

Ishmaël Mevs - CEO & Human Resources Manager, Haiti Packaging Solutions S.A.
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Jean-Loup Rampy - Logistic Manager, Svitzer
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Tetyana Fomina - Content Manager, Copywriter, Amomedia
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