**Professional Resume**

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**INTRODUCTION: Educational Philosophy**

First and foremost, I love teaching, K through adult stages. Middle school through young adults warm up to me and we usually get along very well. I have worked mainly with teens and young adults in college, including hard-core gang members, and have greatly enjoyed the experiences. Translations and oral interpretation have been integral to my experience throughout my forty-plus-year career.

**Inclinations, Talents and Skills,** Useful gifts include multi-lingualism: English (ESL), Spanish (native fluency) & Italian).

After over forty years of high school teaching, I am now retired and eager to enjoy more time, teaching and translating, in a more relaxed, online and part-time atmosphere. I hold lifetime certifications in Spanish and Italian from New Jersey, and the BCLAD certificate from California, which requires no renewals.

My approach to education focuses on the whole person and their growth and development in every area. I welcome every chance to assist students, even when I have no perfect solution to offer, except that of being a patient listener (I’m still learning the art!) My keyboard speed has also proven to be highly useful, at approximately 80wpm in English and Spanish. In Italian I have also achieved 70+ wpm, although I have not had occasion to use it much. I simply try to keep my skills up and running in case the opportunity arises.

When computers came onto the educational scene I signed up for every summer program of teacher training I could get into, and count 200+ hours of workshop training overall, along with the California State requirements of such credits for certification. It too has stood me in good stead.

In conclusion, I have learned to walk and grow along with my students of all ages, as an educational facilitator, learning far more from them than I could ever hope to give them. I believe that is how it should be.

Following are my educational qualifications, followed by my professional experiences.

June, 1954: High school Graduate, Immaculate Conception Academy, Washington D.C. Academic-commercial diploma.

1956-1969: Travel and sojourn in La Paz, Bolivia, thirteen years. Informal Spanish language studies, completing the official textbook from the Real Academia de Letras (Madrid). Studies in medieval Spanish texts in Cochabamba and La Paz, Bolivia at our monastic library. Studies included South American-Bolivan prehistory and history, especially focusing on the ecclesiastical/missionary dimensions.

From 1966-1969 I taught adult literacy, English and religion in Spanish, as part of my duties as a nun.

1969-1971: Travel and studies in Italy; two years religious and language studies in Italian. Immersion was complete. No English was allowed, as the focus was on our religious Italian texts and training.

1978: Graduate, T. Edison State College, Trenton, NJ, B.A. in Romance Languages, Spanish/Italian/Music

1980: NJ lifetime certification, Spanish, Italian, Music Ed.

1989: B.A. Music Ed., Paterson State College, Wayne, NJ

1996: California certification, ESL and computer training workshop during summer break

1997: BCLAD and further computer training for teachers during summer break.

2005: M.A. Liberal Studies, T. Edison State College, Trenton, NJ. Concentration: Humanities

2009: Professional certificate in Medical Terminology Levels 1, 2, 3, Los Angeles Community College.

From 1956 to 1992 I was a nun in convents, novitiates, teaching orders, and Catholic Schools.

1992: California: Jefferson H.S., S. Central, L.A. Teacher of Spanish to the Spanish-Speaking.

1992-1993: Back to Catholic school, SEA—Continuation H.S. (gang members) SEA = Soledad Educational Association, under the Claretian Brothers combined with the Los Angeles School District.

1994-1998: Compton Unified School District (CUSD): Dominguez H.S., bilingual ESL levels 1-4 ; Adult Education: bilingual ESL.

1998: RETIRED from CUSD.

1998-2007: Teacher in Samoa: I established a computer lab, helped run two other computer labs in Catholic schools and trained teachers to use the computer effectively in the classroom.

Samoana H.S., Pago Pago, American Samoa . English, creative writing, literature, test proctor, Spanish Club, Mythology Club, after-school tutoring.

2006-2007: Transfer to History Dept. I taught World History & Geography, as well as Polynesian/ Samoan History. Computer technology was an important part of English/History requirements.

May, 2007: RETIRED. I moved back to Los Angeles.

Special Skills: Typing: 60-80 wpm depending on nature of document; bilingual skills, with Spanish and Italian teaching credentials; good computer and internet skills, and word processing.