

***Win Lai Lai***

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**Work/Volunteer Experiences**

***Communication Director at Project Aloha funded by CEDARS, The University of Hong Kong, Hong Kong (2014Nov-till)***

* Assist in contacting different students’ organizations and other associations
* Promote the project and its events
* Help in workshops and event planning
* Arrange meetings
* Assist in social entrepreneurship competition for one of the associated team

***Student Ambassador , The University of Hong Kong ,Hong Kong***(2014 Dec-till)

* Help and support liaison events and activities with secondary schools.
* Share with you their experience and knowledge in programs selection,
* Update news in their study programs and incredible student life at HKU.

***Communication Officer (ASEAN Youth Forum Working Committee, Program Team), Yangon, Myanmar*** (2013-till)

* Have to act as Focal person if required
* Take note of Team Meetings.
* Help everyone in the Team to understand the boundaries of other teams’ responsibilities, their working activities
* Integrate standardized data capture of activities in community organizing and other forms on offline communications activities
* Contribute to Youth Forum mass mobilization planning, implementation and ongoing evaluation and provide regular update to relevant senior

Other duties as required

***Assistant Trainer/Intern at Myanmar Egress (English Department****)*

(2014Jan-till)

* Assist in Teaching English
* Inform Scholarship news
* Do Translation for social science courses
* Run English Conversation Club

***Co-Facilitator at Yangon Youth Forum Youth and Education Development Team, Yangon, Myanmar*** (2013-till)

* Monitor and Evaluate the Action plans and Statements
* Implement Action Plans
* Lead and initiate in doing Team activities
* Cooperating with other organizations in implementing education projects
* Mobilize team members and youths
* Assign Duties and Responsibilities among team members
* Fund Raising and assist in writing proposals to get fund
* Assist and Support the whole team to achieve its goal and accomplish missions

***Program Coordinator at Yangon Youth Forum Working Committee (Program Team), Yangon, Myanmar*** (2013-till)

* Arrange the programs
* Prepare the agenda
* Implement action plan with other participants
* Facilitate the participants
* Attend meeting
* Write meeting minute
* Share and promote about Yangon youth forum using social network

***Assistant Teacher*** at ***Synergy Education Center, Yangon, Myanmar*** (2013-till)

* Assist in teaching English for children
* Assist in class activities
* Check homework

***Vice-President Of Public Relation at American Center Public Speaking Club, Yangon, Myanmar*** (2013-till)

* Run and Arrange the club activities
* Give interesting and exciting presentations
* Work as a facilitator
* Do virtual volunteering
* Design the posters
* Promote , Advertise and Update information of club activities weekly using not only social network but also posters

***Membership Officer at American Center Public Speaking Club, Yangon, Myanmar*** (2012December-2013June)

* Arrange the membership application process and get in touch with members
* Promote the club activities to increase the amount of numbers
* Advertise about the club and club activities
* Check the email and give information about the club activities to the members
* Run and arrange the club activities ,game programs, special events such as fund rising party and speakers’ series event
* Facilitate the members during the activity
* Arrange the meetings

***Officer at American Center Public Relation Committee, Yangon, Myanmar*** (2012June-2013February)

* Give and share about the information of the clubs and their activities in American Center
* Do registration of TOEFL and SAT pre-tests
* Help in arranging the events such as decoration
* Arrange the meetings
* Help in fund raising such as opening canteens
* Work as a translator in Education fairs

***Volunteer at American Center Baldwin Library, Yangon, Myanmar*** (2012July-2013December)

* Work at circulation counter
* Arrange the books and DVDs
* Help the library patrons find books and DVDs and explain about the library information
* Help the events that are held by libraries such s library orientation

***Volunteer Teacher at Mary Chapman Deaf And Dumb School***(2012June-2013December)

* Teach Chemistry and English 10th standard students
* Check homework

**Other Experiences**

* Work as ***a Private study Guide*** for 10th standards in Mawlamyine, Myanmar,
* ***do community services*** in ***Food Bank and others grass root organizations*** in ***youth leadership program*** in ***U.S.A,***
* ***working member*** at ***Myanmar United Friendship Alumni Association,***
* volunteer as ***a translator and interpreter*** in ***university and U.S education fair*** in Myanmar
* Volunteer at ***ASEAN Community(Myanmar*)**
* Participantat ***ASEAN People’s Forum***

**Qualifications**

* Business English **(UMFCCI**),
* Public Speaking Class based on Global Issues (**American Center),**
* General English **(American Center),**
* Public Speaking Class and IELTS class (**Kant Kaw Education Center),**
* Civic Education **(Kant Kaw Education Center**),
* Academic Writing (**Kant Kaw Education center**),
* Campaign and Volunteer Leadership (**Action aid Global Platform Myanmar**),
* Leadership Training Program (**American Center Student’s Council**),
* Creative Entrepreneurs Course (**Strategy First Institute**)
* Basic Korea language**( Exodus Korea Language Center)**

**Other Qualifications**

* Women Rights Training (**Equality Myanmar**),
* Basic Courses for Social Science (**Myanmar Minerva**),
* Liaison Officer Training for
* **2013 SEA GAMES,**
* Short-term political science course **( Myanmar Egress)**,
* An intensive education and Political training program (**Institute for Political and Civic Engagement(iPace**))

***Major Achievements and Education***

2010: Passed the matriculation examination with ***four destinations*** including

 ***English, Chemistry, Physics and Biology***

2011: Attended ***Yangon University of Foreign Languages*** specialized in English

2012: Attended ***Diploma* i**n English in ***Stamford City Business Institute*** in

 Yangon, Myanmar

2013: Participated in ***Study of the United States Institutes focused on Global***

 ***Environmental Issues youth leadership program*** (Lower Mekong Region

Youth Leaders

 in the ***University of Montana, the United States***

2013***:*** Chosen as ***a country representative for Myanmar Group*** and share about

Experiences in ***Montana Radio Station*** *a*nd ***Voice of America*** during the

 program

2013: Chosen as***a country leader*** *to implement* ***environmental education project***

*in Myanmar* after the program

2013***:*** Selected to participate in ***Global youth summit***

2013***:***  Got ***a full-scholarship*** to attend ***creative entrepreneur course i***n

 ***Strategy First Institutes*** because of the ***empowerment and vocational***

 ***Business plan for women (social enterprise)***

2013***:*** Nominated to participate ***in ASEAN Youth Summit in Manila, Phillippines***

2013***:*** Chosen to participate in ***Seventh International Youth Peace Ambassador Training Workshop in Nepal***

2014:Chosen to participate in ***Global Youth Meets 2014 in India***

2014***:*** Chosen to participate in ***ASEAN in Today’s World 2014 (ASEAN studies***

 ***and Asia Languages Study Program) in Philippines*** with scholarship

2014: Participated in ***Mekong Friendship Project 2014 Youth Exchange Program***

 organized by ***Ministry of Foreign Affairs Thailand and ASEAN studies***

 ***Center, Chulalornkorn University and*** chosen as ***a country representative***

2014***:*** Got ***Full tuitions scholarship*** to attend ***Hong Kong University (Bachelor of***

 ***Education and Bachelor of Social Science),*** Was Awarded

 ***Hong Kong Undergraduate scholarship (HKUG) 2014***

2014: Chosen to participate in ***ASEAN Youth Leaders Camp (ASEAN-YLC) 2014***

Organized by ***Mahasarakham University***

2014:Participated in ***YLEAD ASEAN Youth Exchange Program*** organized by

 ***ASEAN Studies, Chulalornkorn University***

2015: Selected to participate ***in Make A Difference Camp, MaD in Hong Kong***

***Language Skills : English ( Intermediate Level),***

 ***Madrin (Beginner Level)***

**Knowledge and Interests**

* I am fluent in English Language including 4 skills and public speaking skill.
* I have a good leadership and facilitation skills.
* I am keen on teaching and counseling in education area.
* I like implementing and doing effective projects for development
* I am good at socializing and like working with many people.
* I am enthusiastic about volunteering doing social work and motivating other people to do well in their work.
* I am a good reader who is interested in education, environmental studies, languages, international relation and social science, etc….
* I like travelling and want to get new experiences about regional and traditional knowledge
* I am an outdoor type of person who loves to be active for nature and social work.
* I am interested in making documentary and photography.
* I like to write a journal and volunteering as a public relation officer using media