**RESUME**

**Personal Information:**

Name: Kangni Xu English Name: Kang

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E-mail: connie0315xu@gmail.com Skype: connie0315xu

Mobile：0416757959 Address: Melbourne

**Education:**

**The North University of China**

Major: English Education Bachelor Degree

September, 2010 to July, 2014

**The university of Melbourne**

Major： TESOL Master Degree

July, 2016 to Now

**Language & Computer level (Certificate):**

Good command of English, effective written and oral communication

TEM 8----Band 8 certificate

BEC vantage -----Business English of Cambridge

IELTS 7.5

I have received professional training in translation

Proficient in the operation of Excel, Word and such kind of office software effectively

**Some translated List of Items：（5个）**

☆ Application for Imperial College London (1500 words)

☆ Peter Blake: Peppered with Questions (5000 words)

☆ Text-proofing: The General Layout of ZhiCheng Chemical Co..Ltd (15,000 words)

☆ Square Centimeter Realty Agency Co..Ltd Management Policies (30,000 words)

☆ Lianyungang Region Geological Survey Report (50,000 words)

**Generate Rate:**

English to Chinese: 0.04 EUR (per Chinese character)

Chinese to English: 0.2 RMB (per Chinese character)

**My Requirements:**

☆ For our first cooperation, please pay within one week .

☆ Starting from our second cooperation, please pay monthly.

Dear Sir/Madam:

☆ Nowadays, I just have my summer vacation of the University of Melbourne, so I have enough time to complete all the tasks and projects. And I promise that I will work hard for all the projects. I hope you can choose me and give me a chance.

☆ Thank you!