**RESUME**

**Name : Vibha Wahi**

**Mob No. : 91-8107437000**

**E-Mail : vibhawahi88@gmail.com**

**Address : A-36, Asha Park,**

 **Near Fateh Nagar,**

 **New Delhi-110018**

**ACADEMIC QUALIFICATION**

* **M.A. English (non- collegiate) from Delhi University.**
* **Graduation in English Hons (Regular) from Shivaji College, Delhi University.**
* **12th standard from CBSE Board, Mira Model School.**
* **10th standard from CBSE Board, Mira Model School.**

**EXTRA QUALIFICATION**

* **Have done certificate course in Japanese language from Mosai Institute.**
* **Cleared JLPT3 in year 2009.**
* **JLPT2 result awaited.**
* **Have knowledge of M.S. Office and HTML.**
* **Have knowledge of internet, can do typing in English and Japanese.**

**WORK EXPERIENCE**

**2009: Worked in Hard and Research Company as a Freelancer Translator (Hindi to English).**

**2010: Worked as an Anchor for Dainik Jagaran Solutions.**

**2011- Till Date:Working in Honda Car India Limited, as Japanese interpreter cum Translator.**

* **Translate official mails and presentations.**
* **Interpret in Meetings between Japanese Support Members and Indian Members.**
* **Administration Work related to Japanese Support Members.**
* **Japanese language Training to Indian Members.**
* **Working as a team member in organizing Committee.**

**PERSONAL STRENGTH**

* **Confident, Can Understand New Technology.**
* **Best In Doing Team Work, Have a Strong Will Power.**
* **Hard Working And Can Handle Stress Easily.**
* **Ambitious, punctual and very dedicated to work.**
* **Creative, and can easily work in new environment.**

**PERSONAL PROFILE**

**Father’s Name        Mr. R.K. Wahi**

**Date Of Birth          11th April 1988
Gender                    Female**

**Nationality              Indian**

**Marital Status          Single**

**Language Known   Hindi, English, Punjabi, Japanese**

**Trust, you will find the above in order, and would give me a chance to serve your esteemed organization.**

**Vibha Wahi**