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208/4 Phan Dang Luu, Ward 3  
Phu Nhuan District,  
Ho Chi Minh City, Vietnam

## EDUCATION

Bachelor of Arts in English language  
Ho Chi Minh City Open University  
10/2010 - 06/2014

## LANGUAGES

Vietnamese

Native

English

Full Professional Proficiency

Korean

Limited Working Proficiency

## SKILLS

MS Word

MS Power Point

Adobe Photoshop

Adobe Illustrator

Aegisub Subtitle Editor

## INTERESTS

Reading Psychology books

Reading newspapers

Listening to music

Watching movies, dramas

## CERTIFICATE

TOEFL ITP: 563/677

# Tran Thi Ngoc Tram

ENG-VIE Translator

Professional Translator with over 10 years of experience  
providing thorough and skillful service.

## WORK EXPERIENCE

### Translator (Freelance)

09/2021 - Present

Midlocalize Company & TransNpack Company

Egypt

- Work on OneForma platform, engage in the ISAAC project which entails the Human Translation (HT) and the MT post-editing (MTPE) of massive content into Vietnamese.

Content is general news, Twitter messages, strings extracted from news programs, etc.

### Translator (Freelance)

04/2018 - Present

PACTERA Company

China

- Translate files in product name and product description for an HT and MTPE project in E-business

### Subtitle Translator (Freelance)

01/2018 - Present

INJESTAR Company

Japan

- Translate and edit English subtitle for Japanese reality and variety shows into Vietnamese

### Translator cum Sales Admin (Full-time)

10/2015 - 11/2018

PROVESTIA Company - Karethy.com

Vietnam

- Translated and edited articles about health care, pregnancy, information about cosmetics, herbals, vitamins and supplements, etc
- Supported office tasks (post products on E-commerce websites such as Tiki, Shopee, Lazada, Adayroi, consult customers, process orders, customer care via phone and fanpages like Facebook, Instagram, contact suppliers and purchase products, etc)
- Wrote articles about skin care cosmetics, skin care routine, personal care, supplements, etc

### Translator (Freelance)

11/2015 - 01/2018

WIKIHOW.COM

The United States

- Translated and edited articles instructing how to do everything in daily lives

### Translator (Freelance)

04/2015 - 02/2016

OPTIMIST Company - Picnictoy.vn

Vietnam

- Translated and edited articles about how to play with and how to teach kids, articles about benefits of playing and toys for kids

### Translator (Freelance)

01/2015 - 02/2016

Phu Nu Nguoi Lao Dong Newspaper - nld.vn

Vietnam

- Translated articles about women's health care

### Subtitle Translator (Full-time)

06/2014 - 03/2015

THAO LE Entertainment Company

Vietnam

- Translated and edited subtitle for shows, films broadcasted on Star World, Asian Food Channel, Davinci, Outdoor Channel, etc

### Translator (Freelance)

01/2011 - 01/2015

THIEN MINH Group

Vietnam

- Translated and edited documents about skin care, health care, nails care, weight loss, etc