**SURBHI MEHRA**

M-365, FIRST FLOOR, GURU HARKISHAN NAGAR, PASCHIM VIHAR, NEW DELHI-110087, INDIA

TEL-9999367889, EMAIL: smehra365@gmail.com

**EDUCATION :**

**ALLIANCE FRANCAISE DE DELHI, NEW DELHI (2011– CONTD.)**

**(INTENSIVE: 2 HOURS 4 DAYS A WEEK)**

* NIVEAU A1
* NIVEAU A2
* DELF A2 (2012) :
  + ECRIT(PRODUCTION) : 19.50/25, ECRIT(COMPREHENSION) : 19/25,
  + ORAL(PRODUCTION) : 8.50/25, ORAL(COMPREHENSION) : 16.5/25.
  + NIVEAU B1
  + DELF B1 (2014) :
    - ECRIT (PRODUCTION) : 20.50/25, ECRIT(COMPREHENSION) : 23.50/25,
    - ORAL(PRODUCTION) : 18.50/25, ORAL(COMPREHENSION) : 18.00/25.
* NIVEAU B2
* Translation and interpretation course (2015)

**ZAKIR HUSAIN COLLEGE, UNIVERSITY OF DELHI, NEW DELHI (2008-2011)**

* BACHELOR OF COMMERCE (HONOURS)
* CUMULATIVE SCORE : 925/1700
* DIVISION : SECOND GRADUATION DATE : AUGUST 2011
* CERTIFICATE OF PARTICIPATION(2008-09) : ARTS AND CULTURE SOCIETY
* CERTIFICATE OF PARTICIPATION(2009-10) : COMMERCE SOCIETY

**RELEVANT COURSEWORK :** Business organization and management, financial accounting, micro economic, business statistics, business law, corporate accounting, cost accounting, business mathematics, corporate law, income tax law & practice, e-commerce, auditing, management accounting, macroeconomics, Indian economy, financial management, fundamentals of investment, computerized accounting system, enterprise resource planning.

**K.V PASCHIM VIHAR, NEW DELHI (2005-2008)**

* GRADUATED IN SCIENCE (MAY 2008) : 62% (ALL INDIA BOARDS EXAMINATION)
* GRADUATED ( MAY 2006) : 75% ( ALL INDIA BOARDS EXAMINATION )

**HONORS AND ACTIVITIES**

* PARTICIPATED IN 7TH NATIONAL SCIENCE OLYMPIAD.
* PARTICIPATED IN YOUTH FESTIVAL NUKKAD NATAK, 2008.

**SKILLS AND INTERESTS**

* COMPUTER SKILLS : MICROSOFT EXCEL, WORD, POWER POINT AND TALLY
* LANGUAGE SKILLS : FLUENT ENGLISH, FLUENT HINDI, FLUENT FRENCH AND PUNJABI (REGIONAL DIALECT)
* TRAVEL: ALL OVER INDIA AND UNITED KINGDOM
* INTERESTS: TRAVEL, READING, MOVIES, MUSIC, BASKETBALL.