BIO DATA

NAME: Boateng, Stephen Kwadwo

DATE OF BIRTH: 29th March, 1992

HOME TOWN: Kuntanase - Piase

SEX: Male

MARITAL STATUS: Single

NATIONALITY: Ghanaian

ADDRESS: P.O. Box 2592, Ashanti New Town-Kumasi

E-MAIL: boatengstephenkwadwo@gmail.com

LANGUAGES SPOKEN: English, Akan (Asante Twi, Akuapem Twi and Fante)

RELIGION: Christianity

OBJECTIVE:

I would like to work in a globally challenging and highly competitive environment with my full dedication, enthusiasm, cooperation together with other employees to meet the objectives of the organization, thus enriching me professionally and personally. Seeking an opportunity where inherent skills would be utilized in its fullest to enhance success.

SKILLS AND COMPETENCE:

Excellent communication skills

Good Inter-personal relationship

Self-motivating

Time conscious

Project Management

EDUCATIONAL BACKGROUND:

2012-2016 University of Education, Winneba

2007-2011 Kofi Agyei Senior High School

2003-2006 St. Anne’s Anglican Junior High School

1999-2004 Apostolic Golden Jubilee School

QUALIFICATION OBTAINED:

2014-2016 Bachelor of Arts (Twi Education)

2007-2011 West African Secondary School Certificate Examination.

2004-2007 Basic Education Certificate Examination

**INTERESTS**: Reading, Writing articles, Drumming, Listening to music.

WORKING EXPERIENCE:

|  |  |  |
| --- | --- | --- |
| COMPANY/INSTITUTION | **ROLE** | PERIOD |
| iTranscribe Ghana Consult | Founder and Senior Management Consultant | January 2018 - Date |
| Edata Farm LLC. - California | Ghanaian Languages Consultant | December 2017 - Date |
| Celestial School Complex | Asante and Akuapem Twi Tutor | September 2017 - July 2018 |
| Kasahorow Language Firm | Akan (Community Manager) | August 2017 - Date |
| USAID/UEW | Team Leader ( School Language Mapping Project) – Asante Akim South Municipal | January 2017- February 2017. |
| National Commission for Civic Education (*Asante Akim South Municipal)* | National Service Person | September 2016 - August 2017 |
| Kofi Agyei Senior High School | Internship Program | September - December 2015 |
| St. Anne’s Anglican Junior High School | Educational Attachment*(Twi Tutor)* | May - August 2014 |
| Afia Kobi Junior High School | Educational Attachment*(Twi Tutor)* | May - August 2013 |
| Precious Miracle Int. School | Class Teacher | May 2011 - August 2012 |

LEADERSHIP POSITIONS

|  |  |  |
| --- | --- | --- |
| YEAR | POSITION | ORGANISATION |
| 2017 - 2018 | Examination Committee Secretary | Celestial School Complex |
| 2016 - 2017  | President  | National Service Personnel Association*(Asante Akim South Municipal)* |
| 2016 - 2017  | Programs and Projects Committee Secretary  | National Service Personnel Association*(Ashanti Region)* |
| 2014 - 2015  | Executive Committee Member | Ajumako Hall*(University of Education, Winneba – Ajumako Campus)* |
| 2014 - 2015  |  Judicial Board Secretary | Students’ Representative Council*(University of Education, Winneba – Ajumako Campus)* |
| 2013 - 2014  | Organizer  | Students’ Bar Association*(University of Education, Winneba – Ajumako Campus)* |

REFEREES

Rev. Dr. Stephen Bright Antwi

Head Pastor

Chosen Generation Ministry

P. O. Box, 2592

Adum - Kumasi

Mr. Kwasi Adomako

Lecturer

University of Education, Winneba

Akan-Nzema Department

0267817385/ 0271536273