**Sandip Ghimire**

**Translator, Interpreter, Article Writer**

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| **Areas of Expertise**    Nepali → English →Nepali Translation  Article and Content Writing  Interpreting                                                **Personality**    Amicable  Punctual  Professional                                        **PERSONAL DETAILS**    Sandip Ghimire  Jhapa, Nepal  Telephone no : 97723456564  Cell No : 9779849658494  Email: [sandip.ghimire5@gmail.com](mailto:meetsg@yahoo.com) | **Personal Epitome:**  Talented, capable, and creative can translate written documents from Nepali and Hindi to English and vice versa. A quick learner, capable of accepting and taking new things apt for the situation. Determined to accepting challenges and working on different environment.      **WORK EXPERIENCE:** working as a freelancer past four years.    Have worked for **Satyal Pulication** for three years as an English to Nepali book Translator and vice versa.    Have worked for **Jhapa Post Weekly Newspaper** for teo years as a translator cum article writer.      ***Duties****:*   * Committed to ensure the correct translation is used. * Conversations with clients to discuss any unclear points. * Translation of documents/letters from a Nepali and Hindi to English & vice versa. * Reviewing and proofreading mother-tongue text. * Conducting face-to-face interpreting. * Excellent English speaking and writing skills. * Retrieving articles from newspapers, magazines & the internet & translating them into English.       **KEY SKILLS AND COMPETENCIES:**   * Able to fluently speak Nepali, Hindi and English * Excellent communication skills. * Able to work to tight deadlines. * Highly skilled in Word, Excel and Microsoft Outlook. * Willing to travel and able to work under pressure. * Able to give importance to work. * Very good at creative writing, article writing, editing, proofreading * Good at teaching Nepali and English.     **ACADEMIC QUALIFICATIONS:**  BA (English and Economics,) Tribhuwan University, 2010, Nepal  **REFERENCES** – Available on request. |
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