CURRICULUM VITAE

Phone number: +7707 816 07 11

E-mail: rashida\_kaliyeva@mail.ru

*Name:* Khassenova Rashida Assylkhanovna

*Date of birth*: 10.09.1988

*Marital status:* Married

*Education:* 2006-2010 Korkyt Ata Kyzylorda State University (Government Scholarship)

1995-2006 Abai Kunanbayev Grammar School (Diploma with distinction)

Specialty: Interpreting (From English into Kazakh)

JPA: 3.93/4;

Honors degree with distinction;

I have participated in Regional and Republic Olympiads and Scientific Conferences and been awarded with I, II, III places.

*Work Experience:*

May 2013 – Freelance translator in the translation agencies of Ace Translations Group, Advanced Translations, Bridge International Services (Kazakhstan), Genius Group (England), Turkland Translations (Turkey), The Translation Gate, GoTransparent (Egypt) and Interpreter at trainings in Astana (at Centre of Excellence with Cambridge University ), etc.

August 2011- July 2012. Teacher of English and Office Assistant at the Regional-Educational Center of Central Asia ‘Foundation’ (Almaty);

April 2011 – August 2011. Teacher of English at the language center Bright School and freelance-translator in the translation company Altynai JSC;

August 2010 – April 2011. Teacher of English and Kazakh at the educational center Successful (Almaty);

From November 2009 –July 2010, Teacher of English at the educational center Speak English Kazakhstan (Kyzylorda);

Translation experience in fields of:

5,000 words – Automotive translation and proofreading

200,000 words – Medical technical texts

60,000 words – mobile strings

120,000 words – gas and oil

More than 300,000 words – business, law, tourism and general

2009, November Practice in Joint-stock company Petro Kazakhstan Kumkol Resources, document translation (duty);

2008, October Practice in Joint-stock company Petro Kazakhstan Kumkol Resources, document translation;

*Language skills*: Kazakh- native, Russian (fluent), English (fluent);

Computer literacy: Microsoft Office, E-mail, Internet;

CAT tools: Trados;