CURRICULUM VITAE

Raissa Duboc

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| Personal information  **Objective**  **Summary of qualifications**  **Education** | * Nationality: Brazilian * Date of birth: 9 Oct 1990 * City/State of birth: Patrocínio - MG * Address: Rua Vieira Gonçalves, 954, Martins - Uberlândia - MG   CEP: 38400-356   * Contact: Phone number: +55 34 3223-8877; Cell phone: +55 34 99175-6775   e-mail: [raissaduboc@hotmail.com](mailto:raissaduboc@hotmail.com)  Website:  http://raissa-duboc-translation.webnode.com/nosso-pessoal/  English to Portuguese translator and proofreader.  Bachelor of Laws, English and German teacher and freelance English/French to Portuguese translator. Experience with languages and great composing skills.  Bachelor of Laws at the Universidade Federal de Uberlândia (Uberlândia – MG, Brazil), concluded in April/2013. |
| Professional experience | 2006 – present – English teacher (private tutor)  2008 – English teacher for six months at InFlux - Uberlândia – MG, Brazil.  2011 - English teacher for six months at Academia de Línguas - Uberlândia – MG, Brazil.  July/2010 – Dec/2014 – German teacher at Academia de Línguas - Uberlândia – MG, Brazil.  Jan/2015 – present – Freelance Translator at Upwork (<https://www.upwork.com/freelancers/~01928f0b465a9f817d>)  Feb/2016 – present – Freelance Literary Proofreader |
| Volunteer work  Languages  **Tests**  **Travel**  **Interests** | 2015 – translation of an environment-related document for Mozambique through the United Nations.   * Portuguese (native). * English (fluent). * French (pre-advanced). * German (intermediate). * Italian (basic).   Academic IELTS. Overall score of 8.5.   * Dec/2015 – Jan/2016 (one month): Belgium, England, France, Germany and Italy. * Dec/2011- Feb/2012 (two months): Boston, USA. * first semester of 2006: Boston, USA. Studied at Excel High School.   Reading; writing; travelling; movies and music; dance. |