

Curriculum Vitae



VU Quynh Anh

CAREER OBJECTIVE:
TRANSLATOR FIELD

PERSONAL DETAIL

Date of birth: **December 10th 1987** Place of birth: **Ha Noi**
Address: **Dist. Cau Giay, Ha Noi City, Viet Nam**
Mobile:
Email: **anhvq1012@gmail.com**
Health: **Good**
Marital Status: **Married**

EDUCATION

- 2006 – 2010
+ Degree: **Bachelor of Chinese.**
+ Major : **Chinese Translator** – University of Education HCMC
- 2010-2013
+ Degree: **Bachelor**
+ **Major: Finance and Banking-** Banking Academy
- 2016 Toeic 500, IIG training center.

RELEVANT EMPLOYMENT

- Nov 2010 – 2015: **Chinese Interpreter**
+ Position: **Chinese Interpreter and Assistant**
 - Arranging leader's daily schedule
 - Interpreting in company meeting, negotiation with customers
 - Translating documents, reports from Chinese to Vietnamese and vice versa.
- 2016- now: **VARANS Agency.**
+ Position: **officer at International Cooperation Division**
 - Translating documents, publication from English to Vietnamese and vice versa.
 - Responsible for managing and implementing cooperation programmes and activities among VARANS and its international organizations to enhance capacity of Vietnam nuclear regulatory body in radiation and nuclear safety, radiation waste management;

OTHER SKILLS

Computing	Soft Skill	Foreign Language
+ Typing : 60 wpm + Expert in Microsoft Office (Word, Excel, Power Point)	+ Time management + Problem solving + Presentation + Leadership	English: + Communicating: Fluently + Writing : Good

HOBBIES AND PERSONALITY

- Having inquiring, creative and humorous mind & love to join social activities & community.
- Dynamic, enthusiasm, enterprising and having sense of responsibility & good at leadership and team work.
- Strong analytical thinking.

STRENGTH AND WEAKNESS

- **Strengths:** Good in data screening, opportunity finding and problem solving.
 - **Weakness:** Straight forward communication.
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