**RESUME**

 **PRINCE TIWARI**

Rz 461/A street no 13 palam extn kailashpuri sagarpur

New Delhi- 110045

Mobile No.7011199634, 7456949477

Line : 7011199634

Email Id : pt8172917126@gmail.com

**OBJECTIVE**

To strive for excellence by utilization of the professional expertise in the competitive environment & getting accustomed to face the challenges in the best possible way and to contribute in the best possible way towards the growth of the organization.

**WORK EXPERIENCE**

* Total two years of experienced.
* I'm working as a freelancer.
* I'm providing all the chemicals and raw materials to Indian customers and know very well about import & export, purchase & sales etc.
* I have started in September 2017 as a Chinese purchase and sales executive.
* I'm take caring of China's calls, arranging the meetings between Chinese and Indians.
* Interpretation and translation.
* Chatting & email process in Chinese language with Chinese peoples.
* Sourcing and purchasing from China mainland of fine chemicals, construction materials, coating and paper making materials, food & feed additives and natural ingredients for customers mainly in USA , Japan and EU.
* Business negotiation with Chinese producers together with foreign customers.
* Market feasibility reports drafting to CEO.
* Product management responsibilities: Portfolio management, sourcing of new suppliers, quality assurance of existing and new suppliers/factory audits, market research, price negotiation, supply chain management, new business development, client communication, purchase forecast, market analysis see less.

**ACADEMIC CREDENTIALS**

* Completed B.A hons. in 2018 (Chinese language) from Doon University(Dehradun)

**IMPORTANT MODULE COVERED**

* 1. Everyday Chinese Language and culture.
* 2. Standard Chinese Grammar.
* 3. Textual Comprehension and recitation.
* 4. Chinese though audio- video visuals aids.
* 5. Written expression oral and written communication.
* 6. Introduction to Translation.

**INTERMEDIATE; 2014**

**M.P Inter college (gorakhpur)**

Marks obtained- 73.4%

**MATRICULATION; 2012**

M.P Inter college (gorakhpur)

Marks obtained- 76.2%

**KEY STRENGTHS**

* Adoptability
* Hardworking
* Good Communication Skills
* Team Work
* Discipline

**EXTRACURRICULAR ACTIVITY: Cricket**

**HOBBIES**

* **Music**
* **Riding Bikes**
* **Travelling**

LANGUAGE KNOWN

Hindi, English, Chinese

**DECLARATION**

I do hereby declare that the above information given by me in the application is true and complete to the best of my knowledge.

 (PRINCE TIWARI)