MALITH PERERA

 118/2, YATIHALAGALA,

 20,000, KANDY

 SRI LANKA.

CONTACT NO: +715397092

wordtranslate@yahoo.com

**PROFESSIONAL PROFILE**

## Sinhalese /English translator with sound experience in translating

* Former English Teacher experienced in Teaching in Upper Schools
* Qualified in English Language, Business Administration, Marketing Management, Computer Science and Accountancy.
* Skilled in Translating in English into Sinhala and Sinhala to English
* Excellent organisational and communication skills
* Result -oriented ,self motivated and dedicated
* Capable of working independently or as a part of a team

## CAREER SUMMARY

**Sinhalese/English Translator 2017 July-Present**

**of Sri Lanka Translators Service (Class I)**

Central Provincial Council-Chief Secretary’s Office

**English Teacher 2014 to 2017 July**

Worked at two government schools in Kandy

* Cp/Tel Udadumbara Secondary School
* Cp/Tel Medamahanuwara Secondary School

**Management Trainee 2011 Jan-2011 July**

Sri Lanka Telecom -Marketing Section -Kandy

# **EDUCATION /PROFESSIONAL QUALIFICATIONS**

**Bachelor of Science in Business Administration May 2015**

 University of Sri Jayawardenepura-Sri Lanka

**Higher National Diploma in English 2014**

 Sri Lanka institute of Advanced Technological Education-Kandy

**Higher National Diploma in Management 2011**

**(specialized in Marketing management)**

 Sri Lanka institute of Advanced Technological Education-Kandy

**Higher Diploma in Computer Science 2009**

 InfoTech International Campus-Kandy

**Completed up to intermediate level of AAT Exams 2008**

 Association of Accounting Technicians of Sri Lanka

**Passed C.C.E Advanced Level in Commerce Stream 2008**

 Girls’ High School -Kandy

References are available on Request