**CURRICULUM VITAE**

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**Miss Oxana Kamolkina**

Cape Town, South Africa.

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**Translator/Interpreter: English-Russian**

**Mother tongue Russian**

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**Membership:** SATI

**Work Experience:**

2007- Present: Freelance translator (self-employed).

August 2011 – August 2012: Russian speaking Researcher/Translator on Financial Markets at IPREO, Cape Town (Duties: financial research, translation of financial related articles).

2004-2007: Translator/interpreter at Omsk’s translation agency, Russia. (in-house position, duties: translation of various texts; interpretation.)

2004-2007: English tutor for Russian speakers (self-employed).

**Education:**

**Postgraduate Diploma in Translation,** University of Bristol, UK (2010 – 2012)

For this degree I have studied - Theories of Translation, Applied Translation, Semi-Specialised Translation, Computer-Aided Translation (Wordfast Pro, Trados and Metatexis) and The Translation Industry.

**Bachelor degree** (Translation and Interpretation)

Omsk, Russia, Institute of Foreign Languages (2001-2006).

**Volunteer Work:**

2010 – [www.ertf.org](http://www.ertf.org) (translation of the document: Charter on the Rights of the Roma).

2011 – [www.gospeltranslations.org](http://www.gospeltranslations.org) (translation of various articles).

**Specialisations in translation:** General, Advertising, Journalism, Broadcast, Child Care, Hospitality, Tourism and Travel, Sport, Financial, PR, Fashion, Luxury products, Business general, Marketing.

**IT skills:** Word, Excel, PowerPoint, Skype, Internet Explorer, WorfastPro (beginner).

**Additional information:** responsible,payattention to detail, always meet deadlines, can work under pressure, can easily work with many different people, have excellent computer skills, ready for new challenges, a fast learner.

**Interests:** languages, translation, reading, travelling, fashion, hiking, animals.