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| **Olesya Moskvina**  Tel.: +7 908- 91-316-91  E-mail: [moskvinaolesya89@gmail.com](mailto:moskvinaolesya89@gmail.com)  **EDUCATION**  **March - December 2016 Dongguk University**  Korean Language Program (completed 3 levels out of 6) | Photo.jpg |
| **2008 – 2013 Institute of International Relations** (Yekaterinburg, Russia)  Translation and Interpretation (English, German)  **WORK EXPERIENCE**  **March 2017 – Bazis Group LLC** (Yekaterinburg, Russia)**, Translator**  Duties: I translated focus group discussion about motor oils into English (from the audio).  **January 2017 – Ural Works of Civil Aviation** (Yekaterinburg, Russia)**, Interpreter**  Duties: I interpreted during installation and operator training of airborne observation system.  **December 2016 – Project** (Yekaterinburg, Russia)**, Translator**  Topic: Multimedia technologies for museums.  **March 2013 - February 2016 – Unimatic Company** (Yekaterinburg, Russia)**, Translator/Interpreter**  Duties: The company imports various metal-working machinery (like lathes, milling machines) in Russia. Therefore I used to translate orders, contracts, brochures, quotations, and so on, as well as e-mail correspondence. In addition, I interpreted during meetings, exhibitions, business trips in Russia, Taiwan, Japan, and Italy.  **May 2015 – Bazis Group LLC** (Yekaterinburg, Russia)**, Translator**  Duties: I translated an interview about agricultural business into English (from the audio).  **January 2015 – Ural Federal University** (Yekaterinburg, Russia)**, Translator**  Duties: I translated guidelines for Publishing Business 101 into English.  **January - March 2013 – Uralcable Factory** (Yekaterinburg, Russia)**, Interpreter** | |

Duties: I interpreted during installation and commisisoning of a new cable production line.

**February – April 2012 – EverJazz Club** (Yekaterinburg, Russia)**, Interpreter**

Duties: I interpreted during interviews for local TV shows.

**August 2011 - January 2012 – Your Yekaterinburg Newspaper, Translator (Internship)**

Duties: I translated various articles about my home town for an English-language newspaper.

**INTERESTS**

I love traveling, dancing, reading, and watching good movies and TV shows.

**SKILLS**

A confident PC User (MS Office, CAT programs – Memsource, Trados).

Driving license – B Category.

Languages: Russian (native), English (Advanced), Korean (Pre-Intermediate), German (Elementary), French (Elementary).