**Odonchimeg Vanchinjav**

**Translator, Proofreader**

**Native speaker in Mongolian and Romanian**

 [montrados.odonchimeg@gmail.com](mailto:montrados.odonchimeg@gmail.com)

**Work experience**

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| **2017-Current** | **Montrados**  Translator, Proofreader  Translation from English to the Mongolian(hymns, religious books, movie scripts, articles, manuscripts etc.), English to Romanian, Spanish to Romanian language (esoterism, biology, medicine, computer) |
| **2006-Current** | **Freelance translator -English and Spanish to Romanian and to Mongolian**  Translator, proofreader  Books, booklets, movie scripts, articles, letters etc.  6 complete books, 40 booklets, 15 interview DVD, oral translation of sermons, lectures and interviews, etc. |
| **2018** | **Translator during 6 months of Instructor training**  Oral and written translation of lectures, interviews, books, from English to Mongolian language, from Mongolian language to English. |
| **2015-2017** | **RC Inspection Asia Assayers**  Chemist-analyst, Translator  Chemical analysis, translation of all the materials related to laboratories, analysis, methods, safety, statistics, manuals, guidelines, developing Standard operation procedures, translation for accreditation etc. |
| **2015-2016** | **Asral center (Buddhist, humanitarian center)**  Translator  Translation in public lectures |
| **2014-2015** | **Munkhguru education center**  English teacher |
| **2010-2014** | **AHK Mongolia laboratories**  Chemist-analyst, Translator  Chemical analysis, translation of all the materials related to laboratories, analysis, methods, safety, statistics etc. |
| **2010-2012** | **Freelance translation of general medicine material from English, Spanish to Romanian** |
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**Education**

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| **2006- 2010**  Bachelor in Science | **Mongolian University of Science and Technology**  Chemical engineering |

**Area of Expertise**

**Translation, proofreading**

Biology, Medicine, Philosophy, Psychology, Chemistry, religion such as Buddhism, Christianity, Gnosticism, Esotericism, movie subtitles, lectures, copywriting, copytyping etc.

**Computer Skills**

MS Office (Word, PowerPoint, Excel, Outlook), SAP, SRM, Visio

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