**Curriculum Vitae**

Look forward to joining a prestigious environment, to work as a Translator, Proofreader, Researcher, Content Writer, English Instructor, PR, Administrative Assistant, or any relevant job matches my education, skills and experience.

**Personal information**

* **First name:** Nourhanne
* **Second name:** Samir
* **Nationality:** Egyptian
* **Place of residence:** Egypt, Cairo
* **Date of Birth:** July 3rd 1993

**Contact information**

* **Email Address:** nourhanne \_samir@yahoo.com
* **Mobile Phone:** +201004954997

**Education**

* El- salam language school
* Faculty of Al-Alsun, Ain Shams University, English department,

Year of graduation: 2015

Grade: Good.

**Skills**

* Excellent translation skills, English<>Arabic at these fields: literature, journalism, environment, history, humanities, politics, economy and legal contracts.
* Excellent research skills.
* Ability to work in a team.
* Strong sense of responsibility and commitment.
* Ability to work under pressure and within tight deadlines.
* Extremely productive in a high volume.
* Excellent written and verbal communication skills, with an eye for details.
* Very good computer skills.

**Languages**

* Native Arabic
* Fluent English
* Fair French

**Courses:**

* **Journalism course** at **Al-Ahram Weekly** (July, 2012) with a **VERY GOOD** degree.
* **Legal translation** course, at **The Faculty of Al-Alsun** (January-February 2013) with an **EXCELLENT** degree.
* Online course about **'The Secret Power Of Brands'** by **University Of East Anglia.** (Ongoing)
* Online course about **'Shale Gas And Fracking'** by **The University Of Nottingham.** (Ongoing)
* Online course about **'What Is Character? Virtue Ethics in Education'** by **University of Birmingham.** (Ongoing)

**Experience:**

* Translator at Egyta **(The Egyptian Translators Association**)
* Translator at a tourism website **(Trip advisers)**.
* Administrative assistant at **(Anamel Art Academy)**.
* English teacher at **(Anamel Art Academy)**.
* Freelance translator at **(Localize Group)** for translation.
* Freelance translator at **(El-Etehad)** for translation services at UAE and Saudi Arabia.
* Translator at **(Wikipedia).**
* Translator at **(Motarjemin Group, affiliated to Tima Search)**
* Content Writer at **(TopTeny.com)**
* Translator at **(SPHINX)** for publishing