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**Personal Information:**

Mr. Newton Gunasekara

35/03/B, Brahmanagama, Pannipitiya

10230

Sri Lanka

E-mail: tutugaya@gmail.com

**Languages:**

Mother-tongue Sinhalese

Language combination English to Sinhalese

**Education**

Bachelor of Arts

University of Kelaniya

**Specialism** IT related, engineering, general, technology related

**Work experience**

I worked as an English to Sinhala translator, proofreader and reviewer in an English / Sinhala reviewing projects at part time basis.

I worked as a Development officer for government of Sri Lanka.

**Software** MS Word, MS excel, MS PowerPoint and MS Access

Adobe Photoshop

**Other Skills/ Qualifications**

* Diploma in Mass media- University of Colombo.
* An excellent command of verbal and written skills of both Sinhala and English languages
* Highly skilled in Word, Excel Access and Microsoft Outlook.
* Excellent Sinhala writing skills.
* A thorough translator with keen eye for detail
* A fast learner and good with keeping deadlines
* Is with excellent communication skills.
* **A** dynamic and a resourceful person a company can rely on
* Provincial winner - High School Essay competition (English-Sinhala )