

To,

The HR Manager,

Date: 01-05-2018,
Hyderabad.

Sub: Application for the Post of **Senior Sub Editor**

Sir,

I came to know that you are looking for Senior Reporters. I wish to be considered for those posts. I have been working as Big Story In-Charge 99tv since January 2017. Before that I worked as a Senior Staff Reporter Business Bureau of ANDHRA JYOTHY. I mentioned all these details in my Bio - Data for your kind information. In the Business Bureau of Andhra Jyothy, I have been covering I.T & BT along with other areas.

With my interest and experience in Journalism, I am confident that I can give you full satisfaction in the discharge of my duties. My detailed Resume is enclosed for your information. I therefore request you to give me a chance to work in your esteemed organization.

Thanking you Sir,

Yours sincerely

(P. Nagendar)

NAGENDAR PADAMATINTI

Ring: +91-7396778044

Contact: pnagendar@icloud.com, visitnags@gmail.com

CAREER OBJECTIVE:

A senior, wishing to take up a responsibility as a Senior Sub Editor/Chief Sub Editor in a competitive environment. Ability to work on own initiative and as part of a team and can deal bottleneck situations with ease.

ACADEMIC HIGHLIGHTS:

- L.L.B : P M R law collage. Hyderabad
(2001-2004) **(55.91%)**
Osmania University, Hyderabad
- MA (Pub. Admn) : P G Collage (OU Campus), Secunderabad,
(1998-2000) **(68.31%)**
Osmania University, Hyderabad
- B.A (H.P.P) : Govt Degree Collage, Eturnagaram
(1995-1998) **(55.35%)**
Kakatiya University, Hyderabad

ADDITIONAL SKILLS

Computer Skills

- Designing Skills : Quark Xpress, Page Maker, Photo Shop
Operating Systems : Windows 98, XP, DOS, MS-Office, Networking.

Typing Skills

- Telugu Typing : High Speed (28000 Characters per hour)
English Typing : Higher (40 words per minute)

Experience:

1. Four years in **VARTHA**
As a **Staff Reporter-business** (2000-2003)
2. One year in **ANDHRA JYOTHI**
As a **Staff Reporter-business** (2004-2005)
3. Two and half year in **TV-9**
As a **Business Reporter** (2005-2007)
4. One year in **VARTHA**
As a **Senior Staff Reporter** (2007-2008)
5. Eight Months in **SURYA**
As a **In Charge-Business Desk** (2008-2009)
6. Five years in **ANDHRA JYOTHI**
As a **Senior Staff Reporter-Business** (2010-2015)
7. One year in **VARTHA**
As a **Principle Correspondent State Bureau** (2015-2016)
8. Recently joined in **99TV (2017-till now)**
As a **Big Story In charge**

MONEY MONEY : *Create & Developed a Personal Finance Program
"MONEY MONEY" with high ratings in TV9.*

Special Areas : Sociological issues, Political and Economy.

Functional Skills : Exclusive stories, Feature and Analytical writing
& adventure reporting.

PERSONAL INFORMATION

Father's Name : Laxmi Narayana
Date of Birth : 10- 10- 1976
Strengths : Good Listener, Patience
Interests : Listening music, Driving.

Date : 01-05-2018
PLACE: Hyderabad

(P. NAGENDAR)