

Muhammad Ibrahim



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Post Applied For: Translator from English to Urdu

Name: MUHAMMED IBRAHIM

Nationality: PAKISTAN

Passport No: BE1027631

Religion: Muslim

Educational Qualification: MASTERS IN ENGLISH LITRATURE
(Con)

Languages Known: Full command over **English & Urdu**

This is how I think

To be part of a dynamic organization that is growing, expanding and enhancing in every sphere of business line. Thus playing an active role as a role model to make marvelous in the company and facing new challenges.

This is how I am skilled

(With working experience in Saudi Aramco)

- MS EXCEL
- MS WORD
- Inpage Urdu software
- POWER POINT
- SAP Planning and Procurement

- Typing speed 65 WPM
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This is how I act

- 1- Good Team Player
- 2- Time Conscious
- 3- Responsible
- 4- Quick Response

This is how I work Currently

Copy Writer/Translator in MCOM Advertising Agency Islamabad

From April 2016 to 2017

Copy Writer/Translator in

TNI (Pvt) Advertising Agency Islamabad from May 2017 to 2019

Mindset Communication (Pvt) Advertising Agency Islamabad from December 2019 to 2022

Currently working as a Freelancer.

Job Responsibilities

- Urdu / English Translation
- Proofreading
- Data Research
- Urdu Copy writing

Major Clients

- 1- Civil Aviation Authority
- 2- Trading Corporation of Pakistan
- 3- Printing Corporation of Pakistan
- 4- KPK Government
- 5- Ministry of Religious Affairs
- 6- CDA
- 7- Pakistan Post
- 8- PM House
- 9- Pakistan Railways
- 10- OGDCL
- 11- Pakistan Broadcasting Corporation
- 12- PESCO
- 13- IESCO
- 14- NHA
- 15- Comsats
- 16- HEC
- 17- National Testing Service

PERSONAL INFORMATION:

- Father's Name : Abdul Razzaq Qureshi
- Date of Birth : 2nd January, 1984
- Passport No : BE1027631
- Marital Status : Married
- Domicile : Islamabad
- Nationality : Pakistani

ACADEMIC QUALIFICATION:

Degree/ Certificate	Year	Board
M.A English	2008	University of Sargodha
B.A	2006	University of Punjab
Intermediate	2004	B.I.S.E .Rawalpindi
Matriculation	2000	B.I.S.E. Abbottabad