 ***Curriculum Vitae***

Personal Details:

*Name:* Mugdha Raut

*Address:* Jijai, Ganeshmala, Vitthalwadi Road, Pune -411030

*Date/ Place of Birth:* 24th January 1991, Pune, India

*Nationality:* Indian

*Telephone No.:* Home: 020-24254511; Mobile: +91 9822754668

*Email ID:* mugdha.241@gmail.com

Objective

* To channelize my accomplishments and language skills into something productive, thereby contributing to the company’s success.
* Career-driven; willing to learn and grow in the field of language expertise and achieve a challenging position.

Work Experience:

July 2015-February 2016: Project Manager-Foreign Language at Crest Premedia Solutions, Pune

*[Manage typesetting of medical journals in German language from start to finish. Coordinate and communicate with Authors and Editors in Europe to ensure timely delivery.]*

Educational Qualifications:

*2013-2015:* Jawaharlal Nehru University, New Delhi

M.A. German - Translation and Interpretation: 71.20%

* *M.A. Dissertation: Translation of the German Script “Sophie Scholl-Die Letzten Tage” in Marathi and its analysis.*

*2009-2012:* Fergusson College, Pune (Pune University)

Bachelor of Arts (English): 65.85% -First Class

*2007-2009*: Fergusson College (Maharashtra State Board), Pune

Higher Secondary Certificate (HSC): 77.17% (Science Stream)

*1997-2007:*  Symbiosis School, Pune (Maharashtra State Board)

Secondary School Certificate (SSC): 84.92%

Language Competence:

German: Level C2 (Zentrale Oberstufe Prüfung)

Grade-‘Gut’ Goethe Institut (Max Mueller Bhavan, Pune)

Marathi: Mother Tongue Hindi: Fluent English: Fluent

Spanish: Level-A1.1 Básico-90.75%

Instituto Hispania, Pune

Scholarship Awarded:

*DAAD (German Academic Exchange Service): Hochschulsommerkursstipendium 2014*

16.06.2014 - 11.07.2014 – Attended a German language Summer Course (C2/1) at TUDIAS (Technische Universität Dresden Institute of Advanced Studies)

Other Skills and Interests:

Computer Skills: Outlook, Word, Excel

Interests: Travelling, languages, dance and reading.

**Mugdha Raut** Date:

Place: Pune