



Maria da Conceição Pereira de Fernandes Malaquias

Nationality: Portuguese **Date of birth:** 29/04/1989 **Gender:** Female

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ABOUT ME

I'm Maria da Conceição Malaquias, I enjoy what I do, good oral skills and excellent written and verbal communication in English. I'm friendly, flexible and creative, also professional and motivated to strive for great results. I accept different projects, even the most challenging ones, and treat them with the highest level of responsibility.

I enjoy what I do, and I have a good verbal skills and excellent written and verbal communication. Friendly and empathetic with a love of learning and teaching

WORK EXPERIENCE

Veterinary assistant

Coudelaria Quinta do Olivão [01/06/2008 – 04/09/2008]

City: Vila verde

Country: Portugal

- Treatment and hygiene of animals
- General management
- daily plant health
- Management of riding arenas and equipment

Agronomist

IPB, instituto Politécnico de Bragança [01/02/2010 – 25/07/2010]

City: Bragança

Country: Portugal

- Resistance of different types of pastures and forages to different pathogens
- Collection and analysis of plants
- Identification of grasses and roots
- Data collection and identification of various pathogens
- Differentiation of pathogens from their origin

Pedagogical Trainer

Chaves Employment and Training Institute [11/06/2014 – 31/08/2015]

City: Chaves

Country: Portugal

- Pedagogical skills

Administrative secretary

Computer Station [25/01/2019 – 28/02/2020]

City: Braga

- computer maintenance
- support in the management area
- service to suppliers and customers
- software and hardware maintenance

Pedagogical Trainer

DoitBetter [31/05/2019 – Current]

City: Braga

Country: Portugal

- good communication and human relationship skills in a group context
- help you develop skills associated with your area of training
- scientific, technical, technological and practical preparation, which guarantees the necessary qualifications in the curricular context in which the training takes place

Pedagogical Trainer

Doitbetter [01/10/2019]

City: Gaia

Country: Portugal

- good communication and human relationship skills in a group context
- help you develop skills associated with your area of training
- scientific, technical, technological and practical preparation, which guarantees the necessary qualifications in the curricular context.

Pedagogical Trainer

INSTITUTO TÉCNICO DE INOVAÇÃO - ITI [10/02/2020 – 13/03/2020]

City: Porto

Country: Portugal

Service provider for the role of trainer in the following UFCD'S, within the scope of the POISE-03-4231-FSE-001851 project:

- 6275 - Agriculture as a sector of economic activity;
- 2918 - Agriculture as an area of work;
- 2886 - Agricultural company;
- 6366 - Safety and health in agricultural work.

English Consultant

Randstad Braga [02/2021 – Current]

City: Braga

Country: Portugal

- Answering customer contacts in English; providing information and support;
- Carrying out diagnoses and screening in incidents;
- Ensure resolution and follow-up of customer requests or incidents;
- Making outbond contacts;
- Comply with all processes and procedures implemented by customers.

EDUCATION AND TRAINING

Veterinary Assistant

Instituto Politécnico de Bragança [09/09/2007 – 12/06/2008]

City: Santo Tirso

Country: Portugal

Level in EQF: EQF level 4

Zotechnical Engineering

Escola Agrária, Instituto Politécnico de Bragança [05/09/2008 – 27/09/2012]

City: Bragança

Country: Portugal

Level in EQF: EQF level 6

Agronomic Engineering

Escola Agrária, Instituto Politécnico de Bragança [04/04/2013 – 29/10/2014]

City: Bragança

Country: Portugal

Level in EQF: EQF level 6

Certificate of Pedagogical Skills (CCP)

Escola Superior Agrária, Instituto Politécnico [02/01/2014 – 28/05/2014]

City: Bragança

Country: Portugal

Level in EQF: EQF level 4

Studies in English

International House Braga

City: Braga

Country: Portugal

Website: <https://www.cambridgeenglish.org/pt/>

Field(s) of study: Education

Level in EQF: EQF level 5

LANGUAGE SKILLS

Mother tongue(s): **Portuguese**

Other language(s):

English

LISTENING C2 READING C1 WRITING C1

SPOKEN PRODUCTION C2 SPOKEN INTERACTION C1

Spanish

LISTENING B1 READING B2 WRITING B1

SPOKEN PRODUCTION B1 SPOKEN INTERACTION B2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user
