**CURRICULUM VITAE**

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**Name: Katherine Jones**

Nationality Irish

Date of birth: 26.03.1985 (Brussels)

Address: Woodlands 6

 Swinford

Contact details: 0873346789

 katy.85@gmail.com

**Education**

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| **European School (Brussels)** | Attendance from Kindergarten until 6th Year Secondary; (languages of study : English as mother tongue , French as second language) |
| **A Levels (UK)****2010-2012** | A Levels via distance learning ­ Psychology and History  |
| **CILS - 2011** | ‘Certificato d’Italiano come Lingua Straniera’ - Livello B2 |

**Languages**

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| * **English** : Mother tongue
* **Italian**: Very good - CILS B2 certificate (see above), 5 years residence in PArma
* **French**: Good : second language of study at European school ; used on a daily basis while living in Brussels until approx 3 years ago.
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**Work Experience**

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| **Period** | **Employer** | **Position** |
| September 2012 – August 2013 | Esko travel agency (Parma, Italy) | Airline / ferry / train ticketingSkills : Amadeus software system and specialized software for Italian internal train travel. Extensive phone customer support.Languages used : Italian, English; French |
| September 2011 – July 2012 | Pizzeria Da Luca | Kitchen worker at weekends in local pizzeria, my duties constisted of cleaning / dish washing |
| 2003-2008  | Michael Collins Celtic Pubs SPRL | Having started as bartender in 2003, in 2005 I was promoted to the position of general manager. Duties included handling cash on a daily basis (counting and recording takings/preparing the tills/banking); bar stock management; hiring and management of staff (approx 15 members) including weekly rosters, contract management, and wages. |