Joseph G. Knotts

Chinese to English Translator

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| **Work Experience** | Tasks Performed |
| **School of Social Development and Public Policy** (Beijing Normal University)Beijing, China*Research Assistant*April 2016-Present | * Perform research on literature relevant to disaster response and recovery research projects.
* Translation of research documents.
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| **FORHEAD** (*Forum on Health and Development)*Beijing, China*Research Intern*December 2015 – June 2016 | * Translation of research materials as well as webpage translation.
* Performed research on health and development, in part for web content.
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| **51 Give**Beijing, China*Research Intern*April 2015 – November 2015 | * Performed research and helped to compile reports for non-profit clients.
* Translated and edited various reports and documents for formatting and language.
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| **Formal Education** | 1. Beijing Normal University: Masters in Contemporary Chinese Development (MPA)
	1. 2014-2016
2. Roosevelt University: B.A. Political Science.
	1. 2012 - 2014
3. University of Science and Technology Beijing: Chinese Language Program
	1. 2011-2012
4. Heartland Community College
	1. 2009 - 2011
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**Other Translation Experience**

* Translation of social science research documents for Chinese professors
* Translation and editing of subtitles for Chinese television programs