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| **Jessie Jingtian Yang** |
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| **07749594494****Jessieyang@hotmail.co.uk** |

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| **Personal Profile:**  |
| I am a diligent, organised and optimistic law student who likes a challenge and to be hands on with tasks and get them done to a high standard.  |

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| **Education**:  |

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| **Month / Year**09/15 |  | **Month / Year**07/19 | **Address**University of SouthamptonHighfield SouthamptonSO17 1BJ | **Telephone Number**023 8059 5000 |
| 09/1303/09 | - | 06/1506/13 | The Sixth Form College Farnborough, Prospect Avenue, Farnborough, HantsGU14 8JXWavell SchoolLynchford Rd, Farnborough GU14 6BH | 01252 68830001252 341256 |
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| **Qualifications Achieved:**  |
| **Month** | - |  **Year** | **Subject** | **Level** | **Grade** |
| June | - |  2015 | Law | A-Level | A |
| June | - |  2015 | Modern History | A-Level | A |
| June | - |  2015 | Chinese Mandarin | A-Level | A\* |
| JuneJuneJune | --- | 201520142014 | MathematicsLiterature The Extended Project  | A-LevelASAS | DDC |
| April | - | 2014 | Equality and Diversity Training (DisabilityGo Online Training) -B |
| June | - | 2013 | Maths | GCSE  | A |
| June | - | 2013 | English Language | GCSE  | B |
| June | - | 2013 | English Literature | GCSE | B |
| June | - | 2013 | Additional Science | GCSE | A |
| June | - | 2013 | Philosophy & ethics | GCSE | A\* |
| June | - | 2013 | Chinese Mandarin | GCSE | A\* |
| June | 2013 | Modern History | GCSE | B |
| JuneJuneJuneJune  | ---- | 2013201320132013 | FrenchCore ScienceGraphicArt and Design | GCSEGCSEGCSEGCSE | BCCC |
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| **Work experience:*** 06/2012 Farnborough Library (A week)
* 06/2014-08/2014 Aldershot Citizen Advice Bureau
* 03/2015 Cherry Wood Primary School (A day)
* 07/2015-07/2016 Herbs & Acupuncture
* 06/2016-09/2016 Camberley Citizen Advice Surrey Health

**Skill Profile:** **Effective Communication** * Interpersonal skills developed in the Aldershot and Camberley Citizen Advice Bureau while working as a receptionist.
* Good presentation skills demonstrated by explaining the procedures clients need to go through in order to make an official appointment in the Bureau; helping clients to fill their registration form.
* Good communication skill demonstrated by investigating the background of the enquiry with a junior advisor, and liaising between clients and the manager of the organisation to find a most feasible solution for clients.
* Experience in customer service in the Farnborough, Hampshire Library.
* Translation and interpretative skills demonstrated by working as a part-time interpreter in Herbs & Acupuncture.

**Team Working and Leadership*** Worked as the Head of the Academic Department for the Chinese Student Scholar Association at the University of Southampton. Leadership skill developed by organising the Association’s Language and Cultural Exchange Corner.
* Took part in a group campaign organised by the University’s Conservative Association.
* Participated the ‘Murder Mystery Day’ organised by the Law Department as one of the jury members in Farnborough Sixth Form College.
* Worked in a small team of 3 at the reception in the Citizen Advice Bureau; and a team of 4 at the Cherry wood Primary School to complete a painting.

**Time Management*** Excellent at organising my own time to balance the conflicting demands of time for study, volunteering and leisure by making personal schedules every week.

 * Have the ability and the perseverance to be able to work well under pressure; Had been able to complete the Extended Project alongside general revisions in college.

**IT / Software*** Competent with all Microsoft Office and GoogleDrive application
* Experienced user of Movement Maker.

**Foreign language:*** Chinese Mandarin ( fluent )

**Achievements:*** Elected as the Ambassador of the BLD Foundation this past summer. BLD is a Programme which is aimed at providing legal career opportunities to law and non-law students from an underprovided background.
* Obtained a day’s work shadowing placement in an International corporate law firm, Sidley Austin this past summer.
* Elected as a law rep at the first year in college, and worked as an Opening Day Ambassador. Enjoyed helping the Law Department in organising Opening Evenings and offer advices for the new students who were interested in the subject of Law.
* Working as the Head of the Academic Department for the Chinese Student Scholar Association at my current university.
* Scholarship gained from Progress in History, French and Science in Secondary School-The Wavell School.
* Elected as a prefect for Learning Support in Secondary School.
* Bronze medal obtained in Latin Dance in 2008.

**Society joined at the University:*** To enhance my public speaking and commercial awareness skills, I joined the University’s Debate Union at the beginning of my second year.
* My regular attendance in various talks hosted by my university's Conservative Association on a wide range of political issues such as the ‘Post Brexit Debate’ catalysed my longstanding ambition to enter into the Civil Service.
* An active member in the Table Tennis Society.
* Joined the University’s Law Society last academic year and participated in one of their negotiation workshops.

**Interests*** I genuinely enjoy reading fictional novels, particularly historical fictions. I am also fond of composing my own poems and short stories in my leisure time.
* At University, I have joined the Creative Writing Society, and have published my own literary works on the Online Writing Community-The Writer’s Cafe.
* Occasionally, I publish advertising articles for the Chinese Association’s major events, such as the Gala Evening Show.
* I also enjoy travelling with my family as it gives me a lots of great opportunities to observe and experience the various cultural traditions in different countries and places.
* I also have great interest in table tennis and Chinese calligraphy. I have played table tennis for five years, and am currently a member of the University’s Table Tennis Society.

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| **Referee**: Dr. Emma LaurieAssociate Professor of LawEmma.Laurie@soton.ac.uk023 8059 3798University of SouthamptonHighfieldSouthamptonSO17 1BJ |  |

Tara HastingsChief Officersbureau@camberley.cabnet.org.uk01276 685672Camberley Citizen Advice Surrey HealthRear of LibraryKnoll RoadGU15 3SY |
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