**JEEVANRAJ S**

No.125, Devaraya Nagar, K.K. Nagar, Tiruchirappalli – 620021.

Mob: +91-9944005799; Mail: jeevan.environ@gmail.com

**PROFESSIONAL SUMMARY**

Dedicated English-Tamil translator with years of experience working in professional and scientific communities. Exceptionally accurate translation skills, including simultaneous translation between all parties during teleconferences and in-person meetings. Diverse translation work including proprietary scientific materials and large-scale executive organization documents. Consistently relied upon for verification and correction of translated materials. Experience teaching other translators through one-on-one mentoring and professional development courses.

**HIGHLIGHTS OF TRANSLATION EXPERTISE**

* **Content writing, creating**
* **Science, history, arts ,medical, linguistics & Legal Documents**
* **Translation & Transcription**
* **Technical writing**
* **Media dubbing, trans creation**
* **Transcription of English and Tamil voice**
* **English Typing Speed 52-55 WPM**
* **English Typing Accuracy 92 – 96%**
* **Tamil Typing Speed 45-50 WPM**
* **Tamil Typing Accuracy 90-95%**

**EDUCATION**

**Post Graduate Diploma in Environmental Law(PGDEL)**

February 2020**, National Law School of India University, Bangalore, India**

Master of Philosophy (M.Phil.)- Biotechnology

April 2006, Bharathidasan University, Tiruchirappalli, TN, INDIA

Master of Science (M.Sc.) - Environmental Science

April 2001, Bishop Heber College, Tiruchirappalli, TN, INDIA

Bachelor of Science (B.Sc) – Chemistry

April 1999, Bishop Heber College, Tiruchirappalli, TN, INDIA

Degree honors: I class with 62% marks

**WORK EXPERIENCE**

**Freelance Professional Translator 2011-present**

* Translate written and verbal communications between English and Tamil.
* Serve as on-call translator for teleconferences as required. Mentor intern translators, including teaching internal professional development courses and reviewing final project materials.
* Provide review and verification of translation work as required, including materials created by third-party translation services.

**Translating Agencies:**

* **Appen, upwork & Steps – Active translator, Reviewer and validator**
* Tamil.oneindia.com – since 2008 onwards
* Tamil.samayam.com- since 2018 onwards
* Times of India – since 2019 onwards
* Government of India – skill development program – since 2016 onwards

**Technical skills**

* Qualified **English Type Writing** with senior grade.
* Got **Advance Diploma in Computer Technology** from **ECIL-BDPS** Ltd.
* Certificate course in information Technology from **CMC** Ltd.
* Licensed to drive **Light Vehicles (UAE & INDIA).**

**Technical Papers presented and published in Journals and Conferences**

* Presented two papers at the National conference and one paper at the International Conference.
* Published a paper entitled **“Evaluation and Analysis of Noise Quality of Ambur, Tamil Nadu, India”** in the Journal of Environmental Science & Engineering, Vol.47, No.1, P 7 – 12, January 2005.

**Personal Details**

 Date of Birth : 4th April 1979

 Father’s Name : S. Sakthi Devadoss

 Gender : Male

 Marital Status : Married

 Permanent Address : No. 125,Devaraya Nagar, K.K. Nagar,

Tiruchirappalli – 620021. TN, INDIA