

## RESUME

### **JANARDAN MISHRA**

Course Director,  
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Cuttack

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### **Job Objective**

To remain dedicated as a professional teaching fellow for the advanced employability of the students enhancing their communicative skills.

### **Education**

MA in English with a First Division

Bachelor in Education with a First Division and Distinction

### **Work Experience**

Sept.1997 to Sept. 2005 –	Freelancer
Sept. 2005 – Jan. 2007 –	English Teacher, Cambridge School, Cuttack
Jan. 2007 – <u>till today</u> –	Course Director, <b>Ravenshaw Helpline*</b>
Sept. 2008 – Mar. 2009–	GD/PI Trainer for MBA and MCA students, Institute of Management and Information Technology, (a Constituent College of BPUT), Government of Odisha
Nov. 2009 – Mar. 2010 –	Faculty, Communicative English, DRIEMS (MBA)
Mar. 2009 – <u>till today</u> –	Contractual Placement Trainer, DRIEMS (B Tech.) Cuttack

### **Publications**

1. *Spoken English at 6 Levels* (a book on Spoken English – 2008)
2. *English Matters* (a book on Communication and Job Grooming – 2009)
3. *English Mantra* (a book on Voice Training, GD, PI, etc. – 2011)
4. Ex-Editor, *Ravenshaw Helpline* (a monthly English career magazine)

### **Technical Skill**

PGDCA (2011) – Specializes in Microsoft Office, Adobe Pagemaker, Adobe Photoshop,  
Internet and Web-based Communication

### Extracurricular

1. First Position in State Level Governor's Cup English Debate, 2007
2. Conducted 2 national level and 10 state level Quiz Programmes as a Quiz Master
3. Conducted 3 Workshops on Communicative English for the English Teachers of Sikshya Vikash Samiti, Odisha as a Team Leader.
4. Voluntary Blood Donor (11 times)

### Personal

Born : 14-6-1975  
Marital Status : Married  
Language Known : English, Hindi and Oriya  
Residence : Pareswarsahi, Jobra, Cuttack (Last 15 Years)



(Janardan Mishra)

15/11/12

*References available upon request.*

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\* **Ravenshaw Helpline** is a BBC supported Communication Centre with many present and ex-faculties of Ravenshaw University associated with it. The organization's presence has been widely felt in the academic circle of Odisha, especially for job grooming as it has worked for Sikshya Vikash Samiti, Odisha, IMIT (a constituent college of BPUT), DRIEMS, ABIT, Board of Secondary Education, Odisha, etc. The organization is registered under the Societies Registration Act, 1860 and set to enter into an MOU with the Government of Odisha to start Communicative English in selected Government high schools under PPP mode.