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**Personal information**

Name: Erald Kumrija

Address: “18 Gushti”, P.77, Ap.1, Gramsh

Contact no. +355695429537

Email: eraldkumrija@yahoo.com

**Desired employment/**

**Occupational field** Freelance translator

**Work experience**

Dates: January 2011 to August 2011

Occupation or position held: Interpreter

Main activities and responsibilities: Translations

Name and address of employer: Evangelical Church, Gramsh

Dates: 07.11.2012 to 30.10.2013

Occupation or position held: Teacher of English

Main activities and responsibilities: Teaching

Name and address of employer: Education Directory, Gramsh

Dates: 30.08.2013

Occupation or position held: Freelance translator

Main activities and responsibilities: Translations

**Education**

Dates: 2009-2012

Institution: “Aleksander Xhuvani” University, Elbasan

Branch: Faculty of Human Sciences

Degree: BA in English Language

Principal subjects covered: Text analysis (3 academic years); Translation &

 Interpretation; Academic Writing, Lexicology &

 Lexicography; Business English; Stylistics;

 Communication Studies, etc

Thesis: An Overview of the Origins and Sources of the

 English lexicon

Dates: 2013-2015

Institution: “Aleksander Xhuvani” University, Elbasan

Branch: Faculty of Educational Sciences

Degree: Professional Master’s Degree in English

 Language Teaching

Thesis: The Use of Communicative Activities in

 Teaching Spoken English

**Other language(s)**: Italian: Excellent

 German: Intermediate

**Skills and competences** Persistent and pro-active in reaching goals

 and meeting deadlines, with the object of greater

 efficiency in mind

 Good interpersonal skills

 Punctual and reliable

**Technical skills** MS Office

**References** Available on request (including marks)