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| **ELVINA PIGANEAU****FRENCH FREELANCE TRANSLATION TRANSCRIPTION PROOFREADING****SIRET 520 168 055 00017 APE 8219 Z TI 330 569 406 531** |
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| **TRANSLATIONS** |
| **Langage Pairs :** | English **🡲** FrenchSpanish **🡲** FrenchGerman **🡲** French | **Rate per Word :** | 0.08 € (euro) per source word0.08 € (euro) per source word0.08 € (euro) per source word |
| **Competences Fields :**Other (on request) | GeneralTechnicalTechnologicalInstruction’s Manuals | WaterwayRailwayHighwayTravellingFarming | Furnishings DecoratingWatchmakerArtMusic (inst.-pieces) | GastronomyCulinary artsSportsWines (Vini-Oeno)Aromatherapy | CosmeticsEducationFrench CultureFrench Hist.-Geo.Hunting / Fishing |
|  **OUTSOURCERS PORTFOLIO EXAMPLES OF TRANSLATION JOBS** |
| Alphatrad - Traducta - Viaverbia - Filogis - Porter - Phileas Word - Andovar - Appen Butler Hill - EPANI - Alombard - Veolia - Transdev - AFPA - INRAP - Région Alsace - Bretagne International - France Telecom - CNSMDP - CCI Deux-Sèvres - CCI Loiret - Université de Bourgogne - Université Paris Est - Université de Grenoble - CNRS - Université PACTE - IGA - ENPC - IFSTTAR - ParisTech - CSO - INRA ... | UK -> FRDE -> FRES -> FR | Practical Action – Global Recognition Program Enzymes – Market Features Currency – Magnetic nails – Global IS service Desk – Employer questionnaire Washington – FT3011keyboard – Birth certificates – Netafim – Trafigura - Utility Tower Heater …etc.SINN Spezialuhren Katalog 2009-2010 / Press Kit 2010 – Sutari Gmbh – Besprechungsprotokoll Hegla Food infos – Mutuelle O-Jettair – HymaxGrip – Kussman GmbH – Morgan4 – Gutknecht Mobilbau – Invima AG – TCS oldtimer – Dacos – TeckNit – PZM AG Ingenieure für Gebaüdetechnik – Neuroth – GetCSI – Kusser Granitwerke – ForaForm – Technische Universität Darmstadt …etc. Calefacion – Symaga – ITES Monterrey – Certificado de nacimiento – Manual de Carga y Transporte – LaPrensa – LaCapital – ClarinX – Estadao – Sarl ALDIP – Registro Civil Mollerussa – Duction.co …etc. |
| **All works are covered by a Professional Liability Insurance – Allianz** |

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|  **PROFESSIONAL EXPERIENCE** |
| **Since 2009** | CREATION Of BURODÉCLIC - TELECOMMUTE SERVICES Translations - Transcriptions - Text copywriting - Corrections - Graphic Design |
| **1998 – 1999** | SECRETARY – IN CHARGE OF ARTISTIC DIFFUSIONFor the Association « Musique pour Tous, Musique Autrement » in Mérignac (33).Management and accountancy, data-processing management, reception, phoning, direct-mail, typing and page-setting, back-transcription, corrections, planning management, information, booklets... Prospecting and sales work for concerts (symphonic music, chamber music). File design (programs, press, subsidies, sponsorship...), ticket management, posting, publicity… Box office and advertising management... |
| **1992 - 1997** | HORSEMANSHIP FACILITATION IN C.V.L The preparation and implementation of educational projects. Responsibilities in a group framework. Duty of communication and of receptivity towards child and adult.Montrem (24) – 1996 / 1997 Farges-Allichamps (18) – 1995 La Roquille-Pineuilh (24) - 1992 |
| **DIPLOMAS & SCHOOLING** |
| **1996 - 1997** | DEUG 1st year – Visual Arts (Michel de Montaigne University) |
| **1995 - 1996** | DEUG 1st year –History of Art and archaeology (Michel de Montaigne University) |
| **1995** | BACCALAUREAT, series L French literature, Philosophy and 3 languages.Elysée Reclus College Sainte-Foy-la-Grande (33). |
| **1993** | Monitor Certificate for Horsemanship (BAFA) |
| **MISCELLANEOUS** |
| **Languages**  | French native - English - German - Spanish |
| **Data Processing** | OS: Windows 8.1 - XP - VistaSoftware: Word – Excel – Publisher – PowerPoint – PDF...TAO: MemsourceScanning – Printing – Engraving |
| **Hobbies** | Horsemanship: Bronze spur and Clamp (1989), Galop 5 (1992) - FFE.Music and Singing : Tenor Baroque Recorder : Grade II – Singing : Grade IIThe Associated Board of The Royal School of Music. London.Painting, Drawing, Graphics, French and world cooking, Gastronomy, Aromatherapy, Music, Gardening. |