**DIANA CAROLINA SILVA**
Aurora Diaz 210 Salaverry-Trujillo La Libertad

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A highly talented Translator with experience in translating documents and other materials from English and French to Spanish; deep track record of reading materials and rewriting them in either English or Spanish, following established rules pertaining to factors such as word meanings, sentence structure, grammar, punctuation, and mechanics.

**Summary of Qualifications**

* Experience translating English/Spanish documents.
* Intimate familiarity with both cultures.
* Good knowledge of vocabulary in both languages.
* High level of fluency in Spanish as well as command in English.

**Professional Experience**

**Municipalidad Provincial de Trujillo, Peru**                 2013 - 2015

**Translator**

**Position Summary:**

Translating English and French documents.

Provide oral and written interpretation services.

Creating glossaries.

Proofreading en documents and making necessary changes.

Ensuring that all written translations conform to the original text in terms of technicality and terminology.

**Education**

**Translator and Interpreter**

**Cesar Vallejo University, PERU**
Bachelor of Translation and Interpreting (2009 - 2013)

**El Cultural, PERU**

English as a Second Language (2013)