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| **CURRICULUM VITAE** |

**PERSONAL INFORMATION**

**Surname:** Marques

**Forename:** Cristina

**Date of Birth:** 16/06/1971

**Nationality:** Portuguese

**Marital Status:** Married

**Address:** Rua Estados Unidos América,

 Edifício K8, Bloco B, 1º C, Fracção K

 9000-090 Funchal

 Portugal

**Mobile Phone:** 912 57 07 90

**E-mail:** c16marques@gmail.com

**Citizen Card:** Nr. 09578783

**Taxpayer:** Nr. 199993173

**Beneficiary Soc Sec.:** Nr. 10342883076

**Driving License:** Nr. M – 64205

**EDUCATION SKILLS**

**2011/2012** – Executive MBA - International Business Management - given by the Autonomous University of Lisbon (UAL), final average 15.

**1998 (July)** - Degree in Translation (English & French - Economic and Legal areas), ISLA Campus Lisboa, with an average of 14.

**1996/97** - Frequency 3rd Year Course Translation at the University Jean Moulin - Lyon 3, Lyon, France, under the "Erasmus Programme" and successfully completed (final grade of 13 values).

**1994/95** - English Course "English as a Foreign Language" - Proficiency Level – attended in the University of Westminster in London, England.

**1992/93** - Frequency in the 2nd year of Law at the Faculty of Law, University of Lisbon, with a final average of 11.

**TRAINING SKILLS**

**2003/2004/2008** - Training Course provided by GlaxoSmithKline, within the framework of medical visit skills.

**2000** - “Training of Trainers" Course concluded in December.

**1997/1998** - Participation in some seminars around the theme of "Translation", organized by "Cais de Culturas".

 **1996** - Training in “Traffic Technique", given by TAP, Portuguese Airline Company.

**WORK EXPERIENCE**

**2003/2011**- Sales Representative of GlaxoSmithKline (GSK) in Madeira Island.

**1998/2002** - Teacher of "Portuguese for Foreigners" at the Academy of Languages of Madeira, as well as in French - secondary level- in the secondary school, APEL.

**1998** - Translations and back-translated versions made for the Regional Secretariat of Education, Secretary of Tourism, Secretary of Agriculture and Fisheries, Regional Legislative Assembly, KPMG, (CELFF)- Studies, Languages and Training Centre of Funchal, TPM - Tax Planning Management Company, Offshore Accounting and Consultancy companies.

**1998** - Translation of the document "1998 Annual Report of the International Amnesty” commissioned by it for the African Continent.

**1996** - "Traffic Technique” for TAP, in Madeira International Airport.

**PERSONAL SKILLS AND COMPETENCES**

**Language Skills**

**1998** - Degree in French and English.

**1998** - Certificate of Proficiency in English - Grade C.

**1989** - "First Certificate in English" - Grade C.

**1988** – “Preliminary English Test".

**Computer Skills**

**1994** - Elementary Course in Computer Skills - "Software Tools" (Word, Excel, PowerPoint).

**2008** – Training course in Siebel, within the CRM (Customer Relationship Management) model.

**Artistic Skills**

**1983/84** - 3rd year in Madeira’s Music Conservatory (Piano).

#### Cristina Maria Fernandes Marques

#### Madeira, 26th November 2012