**CURRICULUM VITAE**

**Miss Cristina Covone **

Direct Tel: +393281855280

Email**:** covcristina@gmail.com

Citizenship: Italian

**Professional Expertise:**

Translation/ interpreting (EN>IT)

 Translation (AR>IT)

 Strong Customer Service & Interaction

 *(Restaurant, Public House & Festivals)*

**Professional Language Skills:** Fluent Italian **(Native)**

 Fluent English

 Beginner Arabic

**Professional Qualifications:**

 **Bachelors in Linguistic and Cultural Mediation**  L’Orientale, Naples, Italy

 **May 2013**

 **Ma in Translation and Interpreting**

 Università del Salento, Lecce, Italy

 **April 2016**

**Professional Skills:**

**Advanced Computing**: Windows Vista, Microsoft Office including Word, Excel, Publisher and Outlook; Wordfast/trados (intermediate); VisualSubSync; Wincaps.

**Communication & Conflict resolution**: Able to persuade, negotiate and support key stakeholders. Experienced in conflict resolution through self-control and adapting to the situation.

**Leadership:** Experience in leading people through objective setting and clear vision

**Relevant Professional Experience Summary:**

**Manager of English Department**

Centro di Formazione – Demetra – Nola, Naples - Italy

**February 2017 – current**

**Group Leader in Edinburgh**

ITF MILAN

**July-August 2016**

Responsible for daily line management of my group. I also provided interpretation (English to Italian, Italian to English) for the Italian students.

**Team Leader & Interpreter for VIP Artists**

**‘‘**POMIGLIANO JAZZ FESTIVAL’’ – Pomigliano (Na), Italy,

**September 2011 & September 2012 & September 2013**

I led and managed my team to deliver at the Jazz festival. I also provided interpretation (English to Italian, Italian to English) for the VIP artists.

**Experience in translation**

- Internship at “Hieroglifs” translation agency

September – December 2016

- Internship at ‘‘BRITISH INSTITUTE’’-Nola (Na), Italy,

February 2012 – April 2012

- The Trans-Atlantic & Pacific Project (writing/translation project)

 May 2014

 September 2014

**-** Translation of AR>IT articles for [www.orientalistica.it](http://www.orientalistica.it)

 December 2014 – June 2015

- Subtitler for “ European Film Festival” in Lecce

 April 2015

**Work experience abroad**

**-** Ca’puccino, Harrods - London (UK)

**References available upon request.**