CURRICULUM VITAE

ASHA KHUBCHANDANI

Add: H. NO. 22/76 Prabhu Mohalla

Nawab ka Bera, Ajmer (Rajasthan) 305001

Mob. : +91 9351504890

Email Add. : aashikhubchandani24@gmail.com

Career Objective

Seeking a challenging & Executive work profile in where I can use my knowledge, skills, ability and experience for organization as individual development.

Assets

Self-Confidence, Excellent Communication Skill. Keenness For Work, Awareness For Responsibilities, Ability To Work Calmly Even Under Pressure And In Harmony With Colleagues, Imaginative And Inquiring State Of Mind.

Academic Qualification

Secondary Education From RBSE, Ajmer

Sr. Secondary Education  From RBSE, Ajmer

B.Com From MDS University, Ajmer

Pursuing M.Com (Busi. Admn.) From MDS University, Ajmer

Additional Qualification

Computer Basic

RS-CIT

Hindi & English Typing

Work Experience

1 Year Working Experience as a councilor in Quantum Academy.

10 Months Working Experience in Post Office

Working as an translator since Past 5 Years with the following pairs

English –Hindi

Hindi – English

English -Marathi

Marathi -English

Gujarati -English

English -Gujarati

Professional Skills

Punctuality.

Professional Nature.

Personal Details

Date Of Birth : 27th September 1999

Father’s Name : Mr. Kishan Chand Khubchandani

Mother’s Name   : Mrs. Lajwanti

Language Known : English, Hindi

Sex : Female

Marital Status : Unmarried

Declaration

I hereby declare that all the information given above is true according to my knowledge and belief.

Date:                                          (ASHA KHUBCHANDANI)

Place: AJMER