

# Curriculum vitae Arminé Martirosyan

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## PROFILE SUMMARY

Since 2018 launched a family farm producing free range eggs, chicken meat and fresh fruits. Entrepreneurship gave a huge experience and helped to develop skills digital marketing, sales, accounting, problem solving, logistics and in other aspects of business.

Degree in Business Administration of Armenian State University of Economics.

Worked in USAID funded Farmer-to-Farmer project as a project coordinator providing oral and written translations to US experts working in Armenia as well as accompanying them as guide, translator and assistant during their trips within the country.

During my previous job, thanks to my language skills I took care of relations with Italian, Russian and Ukrainian partners and led marketing researches as an administrative assistant. My function required operational autonomy and flexibility, entrepreneurial mindset, fast learning ability and strong social and intercultural skills between the EU, Russia and the Middle East.

## Work experience March 2019 - present

**September 2018-present** – Private entrepreneur, running a chicken farm with my family producing free range eggs, chicken meat and fresh fruits and nuts. The farm keeps developing in new directions.

**October 2019-December 2022:** Farmer-to-Farmer coordinator at VISTAA Expert Center. F2F Armenia is a small USAID HQ funded project providing short term technical assistance to the farmers in different subsectors of economy.

**May - June 2018:** Erasmus for young entrepreneurs program at Vivencia Dehesa Valdepajares de Tajo, a professional exchange program in a Spanish farm of 250 ha, which cultivates aromatic herbs, produces organic cosmetics and is engaged in organic cattle breeding. The program gave me a wide knowledge on organic farming and analog forestry.

**June 2017 – May 2018:** Farmer-to-Farmer coordinator at VISTAA Expert Center.

**March 2016 – present:** Freelance translator/interpreter, virtual assistant

**November 2013 – July 2015:** Executive assistant at GSA Armenia (import, sale and after sale service of gas equipment in several former Soviet countries: Georgia, Ukraine, Russia etc.). I took care of written and oral translations (conferences, manuals, agreement, contracts etc.) relating to Italian and Russian partners, carried out researches to evaluate investment and start-up opportunities mainly in the Russian and Ukrainian markets and handled a number of other administrative duties required by the CEO. I also handled web administrative tasks updating and editing company's web-site.

**September 2012 – September 2013:** European voluntary service at "Azienda Servizi Sociali di Bolzano". Assistant in the department of animation in a nursing house for old people.

**November 2008- June 2012:** Sales and logistics Manager at "Tonex" LLC (regeneration of office equipment). I've been hired as a pre-seller; I was quickly promoted to sales manager position carrying out simultaneously internal accounting duties. Prepared documentation for state tenders and followed the entire process. In 2009 I have been promoted again to the logistic manager position, searching for new suppliers, negotiating with them about the conditions of shipment, carrying out order making and shipping processes. I have also handled direct marketing

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duties, prepared promotional materials, newsletters and followed the promotion and updates of the website

**May 2008 – October 2008:** Cashier at "Re-Pe-Te" restaurant

**November 2007 – April 2008:** Book-keeper at "Caritas Woodworking center" (production of wooden windows, doors and office furniture). I've assisted the chief accountant, prepared tax documentation.

## EDUCATION AND COURSES

**September 2002 – June 2007:** Degree in Marketing and business organization at Armenian State University of Economics.

**Principal materials:** Economics, international economics, business organization in the field of services (production), logistics, finance, banking system, entrepreneurship, marketing, accounting.

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August 21-29 2022 - Permaculture for Solidarity - Erasmus+ and European Solidarity Corps short training in Bulgaria

**November 6-8 2018:** Participation in the 6th International Conference on Organic Agriculture Sciences (ICOAS)

**November 2016:** Contract negotiation, Preparation and Ratification (AUA) – 1 month course

**October – December 2015:** Participation in "Women entrepreneurship program" organized by AUA extension office sponsored by Armenian International Women's Association (AIWA)

**September 2009 – December 2009:** Certificate of attendance to a PR course at "Armenian center of PR development"

## OTHER INFORMATION

**Foreign languages:** English – C1, Russian – C1, Italian – B2, Spanish – A2,

**Armenian** (mother tongue)

**Computer skills and competences:** Free user of PC

MS Office; Adobe Photoshop; Corel Draw (basic knowledge); Internet, e-mailing, Arm Soft, 1C (accounting programs, average knowledge), wix.com (online site generator), basic knowledge of HTML and CSS

**Personal characteristics:** Self-disciplined, creative, goal-oriented, well organized, able to work independently, good team player, accurate, punctual, responsible.

**Interests and hobbies:** Psychology, Yoga, photography, languages, travelling.

**Driving license B**

Arminé Martirosyan  
Yerevan, 25/07/2023