**Anjali Kapoor**

Postal Address: T-650/H5, Baljeet Nagar, New Delhi.

Contact number: +91-9582979260

E-mail address: anjalikapoor191@gmail.com

Skype address: anjalik191

# CAREER OBJECTIVE

To succeed in an environment of growth and excellence and earn a job which provides me job satisfaction and self-development and help me achieve personal as well as organization goals.

# ACADEMIC PROFILE

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Degree/ Certificate** | **Specialization** | **Board/ University** | **Year of Passing** | **Score**  |
| B.Sc Honours | Computer Science | University of Delhi | 2015 | 70% |
| XII | Physics, Chemistry and Mathematics | C.B.S.E, New Delhi | 2012 | 80% |
| X | - | C.B.S.E, New Delhi | 2010 | 8.2/10 |

# PROFESSIONAL EXPERIENCE

1. Organisation**: LINEAGE CONSULTANT INDIA PVT. LTD**

Designation: HR & Marketing Executive

Duration : August 2015 – July 2016

**Training Profile**

* *Business Development*
* *Responsibilities: Handling Training, Setting up meetings, Tendering and Academy training schedule.*
* *Marketing strategy*
1. Organisation**: Expletus Media Pvt. Ltd.**

Designation: Content Writer and Social Media Manager

Duration : July 2016 – Till Date

# TECHNICAL SKILLS

|  |  |
| --- | --- |
| Programming languages |  C++, java, HTML and SQL |
| Operating systems | Windows XP/Vista/7/9x/2000 |
| Software |  MS Word, MS PowerPoint and MS Excel |

# ACCOLADES AND INVOLVEMENTS

**ACADEMIC**

* *Social media marketing workshop.*

**CULTURAL**

* *Participated enthusiastically as organizer in Buzz'15.*
* *Event organizer in Automata'14(Department fest).*

# HOBBIES AND INTERESTS

* Singing
* Reading
* Writing

# PERSONAL SKILLS

* Good communication skills
* Interactive.
* Good at working with a team.
* Quick learner

# BLOG

[www.sillywittyworld.wordpress.com](http://www.sillywittyworld.WordPress.com)

# PERSONAL PROFILE

Date of birth : 19th September, 1994

Father’s name : Mr. Vinod Kapoor

Language known : English, Hindi

Marital status : Unmarried

Nationality : Indian

PLACE: Delhi

 **(ANJALI KAPOOR)**