ALEX R. PICHARDO

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**Objective: To obtain contract positions as an English into Spanish translator in the field of Industrial Engineering and Business**

# **WORK EXPERIENCE**

**Markin Tubing LP**

International Sales and Marketing Representative (Full time) Wyoming, New York Oct. 2008-Nov. 2009

* Markin Tubing LP is a manufacturer of low carbon steel tubing located in the Buffalo/Niagara area. The company’s main industries are appliances, automotive, heat exchanger, refrigeration, transportation and heavy equipments.

Served mainly as liaison between the company and international markets by managing existing international accounts as well as generating new international accounts.

**Midwest Inc** Fairport, New York March 2008-October 2008

Work-Out Specialist (Co-op)

* Analyzed bank documents, financial statements, and consumer credit reports and dealt with consumers on various loan situations.

**Grupo PIBE & Asocs** Santiago, Dominican Republic May 2006-Sept 2006

Coordinator (Full Time)

* Grupo PIBE, a small size company that provides heavy equipment rental services for various industries in the Dominican Republic such as construction, agriculture among others.
* My duties consisted in assuring proper execution of projects as demanded by my portfolio of clients.

**Union Textile International** **(BYP Overseas)** Esperanza, Dominican Republic Jun 2005-May 2006

Planner/Raw material coordinator

* BYP Overseas, a joint venture of Union Textile International, dedicates to the manufacturing of textile garments for US customers. The company’s business model mainly involves processes in the field of Industrial Engineering and manufacturing.
* Served as BYP raw material coordinator by managing over 20 domestic and international suppliers and created manufacturing models in order to enhance overall efficiency.

**Impresora del Yaque, S.A. (Printing company)** Santiago, Dominican Republic July 2004-October 2004

Head of Packing and Finishing Department

* Established the basis for a new employee's payment system. (From Hourly payment basis to a performance payment basis)
* Reduced lead time by at least 30% by implementing enhanced production line balancing, working methods, employees' training and plant lay-out distribution.
* Initiated data collection to estimate production metrics.

**Children International Project Santiago** Santiago, Dominican Republic 1999-2000

* Freelance translator
* Translation of over 5000 sponsor correspondence

# **EDUCATION**

**Rochester Institute of Technology, (RIT**) Rochester, N.Y

 -Master of Business Administration (MBA) Concentration: International Business November 2008

 GPA: 3.22

30% Merit Scholarship Recipient

**Pontificia Universidad Catolica Madre y Maestra (PUCMM)** Santiago, D.R. June 2004

 -B. S. in Industrial Engineering

# **SKILLS**

* Analytical, Critical thinking, and Problem Solver
* Computer skills (Microsoft Office-Intermediate, Adobe-Beginner)
* Type (65 words per minute)

# **ACTIVITIES, LEADERSHIP EXPERIENCE, INTERESTS**

* Member of the International Business Group (RIT chapter) Fall 2007-November 2008
* Member of the Graduate Management Association (GMA) March 2007-May 08
* Vice President External of Society of Hispanic Professional Engineers (RIT Chapter) May 2007-May 2008

Active Member of SHPE since February 2007 (RIT chapter)

* Baseball, Fishing, Guitar,Work-out activities

**REFERENCES** (Available upon request)