



AFRIDI HASAN

To secure employment with a reputable company, where I can utilize my skills and business studies background to the maximum. And make a position with opportunities to utilize my effort and sincerity for the better achievement of the organization.

+8801984844988

afриди1406@gmail.com

Talaimari, Rajshahi

CORE SKILLS

- Team Work
- Familiar with Accounting analytics tools
- Time Management
- Efficient Networking and Communication Skills
- Leadership
- Verbal and written communication

TECHNICAL SKILLS

- MS Word
- MS Excel (Fundamental & Business)
- PowerPoint
- Tally ERP
- Financial Statement Analysis
- Project Management
- Graphics Design

SOFT SKILLS

- Leadership & Team Work
- Flexibility
- Helping Attitude
- Understand team Behavior
- Decision Making
- Excellent Communication
- Adaptability

LANGUAGES

Bengali (Native) •
English (Good) •

Extra Curriculum Activities

Senior Member of RUBC

- Knowledge of current marketing trends and strategies.
- Proficient in MS Office Applications.
- Ability to generate engaging and interesting content for social media.

Senior Member of RUCC

- To organize an efficient workshop in the club.
- Maintaining job-fair responsibilities as a team member.
- Develop a master schedule for the organization.

Debater at RUDF

- Parliamentary Debate.
- Academic Debate.
- Cross Examination Debate.

Event Management at RUAAA

- To maintain in food section with.

EDUCATION

BBA in Accounting and Information Systems

University of Rajshahi

CGPA: 3.29 out of 4.00

MBA in Accounting and Information Systems

University of Rajshahi

Ongoing

HSC in Commerce - 2016

Nimsar Junab Ali College, Cumilla

GPA: 4.25 out of 5.00

SSC in Commerce - 2014

Nimsar High School, Cumilla

GPA: 5.00 out of 5.00

WORK EXPERIENCE

Content Writer (2020 - NOW)

Key Responsibilities:

- Writes engaging and interesting content that is well-researched and easy to read.
- Has efficient thinking and can write in an exciting, creative style.
- Is able to take inspiration from experts, find their style, and build a good portfolio.
- Work experience with more than 1,50,000 words.

Data Entry Operator (2019 - 2021)

- To provide quality work within time bound.
- Efficiency in activities.
- Writing prompts.
- Facilitating group work.

Project Manager (2018 - 2020)

Word Publishing, Mumbai, India

Key Responsibilities:

- Professional Bengali Linguistic.
- Proofreading and project management.
- Maintaining timeliness and working with efficiency.
- Work experience exceeding 2,00,000 words.

Campus Ambassador (Distribution & Sales)

T-shirt Zone, University of Rajshahi

- To maintain distribution and sales within the Rajshahi region.
- To provide a quality product with customer satisfaction.
- Working experience with an efficient team.
- Facilitating group work.

Awards and Achievements

- Board Scholarship in SSC 2014
- Runner-up of BPDF Championship in 2017

PERSONAL INFO

DOB: 01 January 1998 •
Nationality: Bangladeshi •
Marital Status: Unmarried •

LinkedIn:
<https://www.linkedin.com/in/afridi-hasan-307448190>

REFERENCES

Prof Dr. Mohammad Main Uddin

Chairman
Department of Accounting and
Information Systems
University of Rajshahi
Cell: 01711227589
E-mail: main@ru.ac.bd

Md. Jamal Hossain Bhuiyan (Jewel)

Proprietor
Jewel Motor Corporation
53/1, Purana
Paltan
Dhaka, 1000
Cell: 01819147359
E-mail: jewelhb@gmail.com

PROJECT WORK

TOPIC: Banking Sector Reform in Bangladesh and Its Impact.

TOPIC: New Audit Report Practices and Financial Reporting Practices in Bangladesh.

SUPERVISOR: Saifuddin Khan
Associate Professor
Department of Accounting and Information Systems
University of Rajshahi

I acknowledge that the above information is true and correct to the best of my knowledge.

Sincerely,

Afridi Hasan

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