DTP Specialist

Curricilum Vitae  
Adrian Daniel Sulaiman, B.Sc  
Computer Information System - University of Stanislaus at Turlock, CA  
Jl. Tanah Abang 1 no 9A, Jakarta. Indonesia  
Telephone: +62-21-34831657  
Fax: +62-21-34831656  
Mobile: +62-81513895959  
Email: [sulaiman.adrian@gmail.com](mailto:sulaiman.adrian@gmail.com)  
  
Work Experience:  
**Freelance DTP Specialist**  
Jakarta, Indonesia June 208 to present

* Prepare files for translation
* Managed production of desktop publishing (DTP) projects
* Layout/typeset translated material
* Edit illustrations
* Assemble all components of localized material in a final output
* Perform DTP QA on localized material

**Associate Application Developer/Localization Engineer/ Desktop Publisher**Beckman Coulter, Inc., Brea, CA. September *2007 to May 2011*

* Manage page layout, design, format and style
* Edit graphics and incorporate text and graphs as and when needed
* Investigate operational problems, debugging and problem solving the software localization engineering issues that arise in dealing with language-specific codepage/character encodings and varied file formats
* To ensure that appropriate training of production process users takes place and that processes are fully documented

**Application Developer/Localization Engineer/ Desktop Publisher**,  
 InterSol, Inc., Brea, CA. *December 2004 to February 2007*

* Provide localizable resources for translation and technical support/assistance where necessary
* Manage, assigns and reviews translations projects to determine if suited to organization needs and perform research as needed
* Finalize the project by managing the quality control check
* Performing DTP (Desktop Publishing) and image localization on manual, IFU, DFU, labels and loose leaf pamphlets using variety of software across all platform (PC and MAC)

Capabilities:  
Hardware: 5 Windows based and 1 OSX based machines

Software:

- FM 7 ~ 10

- Adobe CS: 2 ~ 6 on Windows, 5 ~ 6 on OSX

- QuarkXpress: 7~ 9 on Windows and OSX

- MS Office: 1997 - 2003 and 2010