

## **Multi Language Solution**

Multi Language Solution is a New Delhi based leading company in the field of Translation, DTP, Typesetting and Graphic Designing as well. With more than ten years of experience, we have developed a strong reputation in the local as well as global market for providing services at affordable rates.

We demonstrate our strong passion for what we do by providing you the best possible services. Through the years, we have achieved so many milestones in the field. MLS is appreciated by its valuable clients all over the world. We provide all our services quickly, professionally and accurately. MLS has native translator's platform where all the mentioned languages could be translated with confidentiality, responsibility and reliability.

MLS offers complete DTP services. DTP professionals possess familiarity with a broad variety of subjects and special typographical needs. We deserve the most advanced typesetting and Graphic Designing capabilities in the industry which allow us to deliver any type of electronic file format and output in character or alphabet-based languages.

### **Vision**

We are very clear in our aim that is to provide excellent quality work for local and international markets as well. We would like to establish the company as a synonym of confidentiality, excellence and reliability.

### **Work Process**

1. File is received by the manager
2. Type of the job required is evaluated
3. Delivery time schedule is decided and rate is determined with mutual understanding
4. A sample is sent for approval
5. Job is executed and checked by the person executing the job
6. File is sent to QC for final checking and corrections are made as per the QC team recommendations
7. Final file is sent to the client
8. Corrections are made as per the client's recommendations (If any)
9. Final file is delivered
10. 100% customer satisfaction

## **Services Offered**

- Translation
- DTP
- Typesetting
- Graphic Designing
- DATA Entry

## **Translations**

In addition to all types of general translations MLS is offering specialized translation services in the given fields:

- Business Materials
- Documents
- Medical
- Legal
- Books
- Articles
- E-learning Materials

## **Translation Tools**

We are using given below translation tools:

- SDL Trados 2007-2010
- Tag Editor
- Trados Studio 2011-15
- Translator's workbench
- Win Align
- Trados Passolo
- ApSIC tool (QA Checking)
- Xbench (QA Checking)
- Idiom
- Google GTT
- Wordfast

## **Languages we offer**

1. Arabic
2. Assamese
3. Bengali
4. Dari
5. Persian

6. Gujarati
7. Hindi
8. Kannada
9. Malayalam
10. Marathi
11. Oriya
12. Pashto
13. Punjabi
14. Tamil
15. Telugu
16. Urdu

### **DTP**

MLS has a well-qualified and highly skilled DTP team that can fulfill your needs. MLS team is well-equipped with latest software and technologies that can convert your dream into real pattern.

MLS is offering DTP services in National and International languages. We will set your material ready for print within a quick turnaround and in a professional way.

We are using given below software:

- Adobe Indesign
- Adobe Illustrator
- Adobe Photoshop
- Adobe Indesign ME CS6
- Adobe Illustrator Me CS6
- Dreamweaver CS 6
- Adobe Acrobat XII
- MS Word
- Microsoft Publisher
- MS Excell
- Microsoft PowerPoint
- OpenOffice.org
- Quark XPress
- Inpage Urdu 3
- SDL Trados
- Corel Draw
- PDF to MS Word Converter
- OCR to MS Word Converter

- PDF to Indesign Converter
- Quark to Indesign Converter

### **Typesetting**

Typesetting is not only a way of presenting and providing information to its readers but also a way of expression using most advanced technologies so that it could impart long lasting impressions on its readers.

MLS has a team that is dealing with typesetting of the documents, brochures and books etc. It has a wide range of fonts and software database that allows creating attractive typesetting for its clients.

### **Graphic Designing**

MLS has a team that is equipped with all the latest technologies and software that can create required graphic design. We create and combine symbols, images and text to form visual representations of ideas and messages. MLS graphic design team can create logos, cover magazines, books, advertisements, product packaging and signage etc. for your company.

### **DATA Entry Services**

MLS is offering DATA Entry services in select languages i.e. English, Arabic and Urdu languages.

### **Quality**

We have set stringent parameters for quality assurance. A specialized QC team is responsible to check all the materials before delivering final files. A check is also done by the person executed the job. MLS has its own benchmark where all the materials translated are evaluated thoroughly.

### **Pricing**

Price determination is a process in which the job is checked for all the points taking human efforts. Hence, final prices are determined after the evaluation of jobs required.

However, our standard rates are already determined and rate list is provided promptly on demand.

**Company Office**

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